



Outer South Community Committee

Ardsley & Robin Hood, Morley, Rothwell

Meeting to be held in Blackburn Hall, Commercial St, Rothwell, Leeds LS26 0AW

Monday, 1st July, 2019 at 4.00 pm

Councillors:

B Garner	- Ardsley and Robin Hood;
L Mulherin	- Ardsley and Robin Hood;
K Renshaw	- Ardsley and Robin Hood;

R Finnigan	- Morley North;
B Gettings	- Morley North;
A Hutchison	- Morley North;

N Dawson	- Morley South;
J Elliott	- Morley South;
W Kidger	- Morley South;

D Chapman	- Rothwell;
S Golton	- Rothwell;
C Harrison	- Rothwell;





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South East Area Leader: Martin Dean Tel: 395 1652

*Images on cover from left to right:
Ardsley & Robin Hood - war memorial; St Michael's Church
Morley - Morley Town Hall, exterior; Morley Town Hall, interior
Rothwell – Jaw Bones; Rothwell Colliery*

A G E N D A

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1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded) (In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-	

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3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 18 MARCH 2019 To confirm as a correct record, the minutes of the meeting held on 18 March 2019	1 - 6
7			OPEN FORUM In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			LEEDS HEALTH AND CARE PLAN CONTINUING THE CONVERSATION To receive and consider the attached report of the Chief Officer, Health Partnerships.	7 - 30

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9			COMMUNITY COMMITTEE APPOINTMENTS 2019/20 To receive and consider the attached report of the City Solicitor	31 - 40
10			COMMUNITY COMMITTEE NOMINATIONS TO HOUSING ADVISORY PANELS (HAP) To receive and consider the attached report of the Chief Officer, Housing Management	41 - 46
11			OUTER SOUTH COMMUNITY COMMITTEE - SUB-GROUP NOMINATIONS To receive and consider the attached report of the Area Leader	47 - 48
12			LEEDS ANTI-SOCIAL BEHAVIOUR TEAM REVIEW To receive and consider the attached report of the Leeds Anti-Social Behaviour Team	49 - 54
13			OUTER SOUTH COMMUNITY COMMITTEE FINANCE REPORT To receive and consider the attached report of the Area Leader	55 - 76
14			COMMUNITY COMMITTEE UPDATE REPORT To receive and consider the attached report of the Area Leader	77 - 92
15			DATE AND TIME OF NEXT MEETING Monday, 23 September 2019 at 4.00 p.m.	
16			MAP OF TODAY'S VENUE Blackburn Hall, Rothwell	93 - 94

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			<u>Third Party Recording</u> Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda. Use of Recordings by Third Parties – code of practice a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title. b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.	

OUTER SOUTH COMMUNITY COMMITTEE

MONDAY, 18TH MARCH, 2019

PRESENT: Councillor K Bruce in the Chair

Councillors N Dawson, J Elliott, B Garner,
B Gettings, S Golton, C Harrison,
A Hutchison, W Kidger, T Leadley,
L Mulherin and K Renshaw

30 Late Items

There were no late items. Supplementary information was distributed for Agenda Item 9, Outer South Community Committee Finance Report.

31 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

With regard to Agenda Item 9, Outer South Community Committee Finance Report, Councillors Elliott and Leadley informed the Committee that they were both Members of the Morley Elderly Action Management Committee.

32 Minutes - 26 November 2018

RESOLVED – That the minutes of the meeting held on 26 November be confirmed as a correct record subject to the following clarification:

Minute 26 – Outer South Community Committee Finance Report

The SID device referred to was at the junction of Haigh Moor Road and Batley Road.

33 Matters arising from the Minutes

Further to discussion regarding the International Day of Older People Event, confirmation had been received from Morley Elderly Action that confirmed their services covered the whole of the West Ardsley.

An update was given following the Committee's recommendations to the proposed planning application for Sugar Hill Close & Wordsworth Drive, Oulton, Rothwell. It was reported that Housing Leeds had given an assurance that applications had been dealt with appropriately and an equality impact assessment had been carried out by Planning Services. The Chair had written to the Chief Planning Officer objecting to the application. With regard to the request to the Executive Member to consider purchase of the homes it had been decided to wait until the planning application was determined.

Draft minutes to be approved at the meeting
to be held on Monday, 1 June 2019

34 Open Forum

In accordance with the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or ask questions within the terms of reference of the Community Committee. On this occasion none of the members of the public present wished to speak.

35 Leeds Anti-Social Behaviour Team Review

The report of the Leeds Anti-Social Behaviour Team provided an update on progress made in reviewing the service currently provided.

Patrick Bird, ASB Team Manager presented the report. Issues highlighted included the following:

- A review of the Leeds-Anti-Social Behaviour Service was ongoing.
- The review as to meet the changing needs of the service and not a cost cutting exercise.
- Since the establishment of the Anti-Social Behaviour team there had been an increase in demand, increased awareness of the service and a rise in more complex cases.
- The Domestic Noise Service had joined the Anti-Social Behaviour Team. This accounted for sixty percent of referrals.
- Development of a triage system for referrals – this would enable to get referrals supported to the right service at the first point of contact.
- Multi-agency involvement – this would include West Yorkshire Police, social care and health partners.
- Development of mediation services.
- Use of social media for communication.
- Consultation would involve a wide range of partners including the third sector. A final report would be submitted to Executive Board in June 2019.

In response to Members comments and questions, the following was discussed:

- The Community MARACs would have some overlapping with police tasking meetings but would also include involvement from Mental Health and Social Care representatives.
- Use of social media for reporting incidents.
- Members welcomed the move towards partnership working with other agencies especially in relation to mental health.

RESOLVED – That the report and direction of travel of the review be noted.

36 Outer South Community Committee Finance Report

The report of the Area Leader presented Members with the following:

- Details of the Wellbeing Budget position
- Wellbeing proposals for 2018/19 for consideration and approval
- Wellbeing proposals for 2019/20 for consideration and approval
- Details of projects approved by Delegated Decision
- Monitoring information of its funded projects
- Details of the Youth Activities Fund
- Details of the Small Grants Budget
- Details of the Capital Budget
- Details of the Community Skips Budget
- Details of the Community Infrastructure Levy budget

Kimberly Frangos, Localities Officer presented the report.

Members' attention was brought to the following funding applications:

- Rooms Lane – Prohibition of motor vehicles restriction - £5,000
- FDM – For Disability Mobility – Wheels to Wellbeing - £12,000 towards replacement minibus - further to questions it was confirmed that FDM worked with both Morley Elderly Action and Rothwell Live at Home scheme.
- Litter Bins for Drighlington - £840 requested
- Litter bins for Ardsley & Robin Hood - £1,050 requested
- Multi Use Games Area – Gildersome Action Group - £15,000 requested
- Outer South Youth Summit - £2,000 requested
- FDM – For Disability Mobility – Going Places 2019/20 - £3,500 requested
- Morley Elderly Action – Outer South Garden Maintenance Service - £28,000
- Woodlesford Bowling club – Winter green maintenance - £3,500 - The use of social prescribing to promote this scheme was discussed.
- Rothwell May Day Celebration - £1,000 requested

Further attention was brought to the delegated decisions made since the last meeting and the remaining balances for the Youth Activities, Small Grants, Capital and Skips budgets. An update was also given on the Community Infrastructure Levy budget.

RESOLVED -

- (1) That details of the Wellbeing Budget position be noted.
- (2) That the following Wellbeing proposals for 2018/19 be approved:
 - Rooms Lane – Prohibition of motor vehicles restriction - £5,000
 - FDM – Wheels to Wellbeing - £12,000 (capital)
 - Litter bins for Drighlington - £840 (capital)
 - Litter bins for Ardsley & Robin Hood - £1,050 (capital)

- Multi Use Games Area – Gildersome Action Group - £15,000 (capital)
 - Outer South Youth Summit - £2,000 (Youth Activities Funds)
- (3) That the following Wellbeing proposals for 2019/20 be approved:
- FDM – Going Places - £3,500
 - Morley Elderly Action – Garden Maintenance Scheme - £28,000
 - Woodlesford Bowling Club – Winter Green Maintenance - £3,500
 - Rothwell May Day Celebration - £1,000
- (4) That details of the projects approved via delegated decision be noted.
- (5) That monitoring information of funded projects be noted.
- (6) That details of the Youth Activities Fund (YAF) be noted.
- (7) That details of the Small Grants Budget be noted.
- (8) That details of the Capital Budget be noted.
- (9) That details of the Community Skips Budget be noted.
- (10) That details of the Community Infrastructure Levy Budget be noted.

37 Outer South Community Committee Update Report

The report of the Area Leader brought Members attention to an update of work which the Communities Team was engaged in, based on priorities identified by the Community Committee that were not covered elsewhere on the agenda. It provided opportunity for further questioning or to request a more detailed report on a particular issue.

Kimberly Frangos, Localities Officer presented the report.

Issues discussed included the following:

- A nomination was received on behalf of Councillor A Hutchison to replace Councillor B Gettings on the Morley Literature Festival Committee.
- Children & Families – the recent sub-group meeting had been co-chaired by a young person from the Outer South Youth Matters Group. The Outer South Youth summit was to be held on 22 March.
- Environmental Sub Group – There would be a review for the procurement process of SIDs. There would be an update from Cleaner Neighbourhoods to ward briefings.
- Community Safety – updated anti-social behaviour figures were presented.
- Employment, Skills and Welfare – The support contract for Universal Credit had been awarded to the Citizens Advice Bureaux.
- Leeds CCG – Members were updated on the review of Urgent Care and the consultation for mental health services. The closing date for the urgent care consultation is 15 April 2019.
- Housing Advisory Panel – evaluation of funded projects and an update on community payback activities.

- Older People – reference was made to fire prevention information and assistance provided by Rothwell Fire Station.

RESOLVED –

- (1) That Councillor A Hutchison be appointed to the Morley Literature Festival Management Committee for the remainder of the 2018/19 Municipal Year.
- (2) That the report and discussion be noted.

38 Dates, Times and Venues of Community Committee Meetings 2019/2020

The report of the City Solicitor presented suggested dates for meetings of the Outer South Community Committee to be held in the 2019/20 Municipal Year.

The possibility of later start times was discussed.

RESOLVED – That the Outer South Community Committee meetings be held on the following dates in the 2019/20 Municipal Year:

- Monday, 1 July 2019 at 4.00 p.m.
- Monday, 23 September 2019 at 4.00 p.m.
- Monday 2 December 2019 at 4.00 p.m.
- Monday 16 March 2020 at 4.00 p.m.

39 Any other business

The following was discussed:

- Money buddies – a legal service was now being provided for those with emergency debts to help those under threat of eviction and issues with bailiffs.
- Housing Leeds representation on the Older Person's Sub-Group.
- Support for older people who were not housing leeds tenants.

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Report of: Tony Cooke (Chief Officer Health Partnerships Team)

Report to: Outer South Community Committee

Report author: Paul Bollom (Head of Leeds Plan, Health Partnerships Team), Catherine Sunter (Lead for Delivery Support Health Partnerships Team), Georgia Kaye (Project Officer Health Partnerships Team)

Date: 1st July 2019

To note

Leeds Health and Care Plan, Continuing the Conversation

Purpose of report

1. Provide the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.
2. Provide a summary of progress made in implementing the emerging Local Care Partnerships (LCPs).
3. To outline the rationale for refreshing the Leeds Plan and progress made to date.
4. To provide Community Committees with the information required to appoint elected members to LCPs

1 What is the Leeds Health and Care Plan?

- 1.1 The Leeds Health and Care Plan (the plan) is the Leeds description of what it envisages health and care will look like in the future and how it will contribute to the delivery of the vision and outcomes of the Leeds Health and Wellbeing Strategy 2016-2021. The Leeds Health and Care Plan is guided by the vision that in 2021 Leeds will be a healthy and caring City for all ages where people who are the poorest improve their health the fastest. Implementation of the plan should take the Leeds Health and Care system some way towards achieving this vision.
- 1.2 It is also our 'place based plan for the West Yorkshire and Harrogate Integrated Care System (ICS).

- 1.3 Integrated Care System (ICS) are partnerships of health and care organisations (including the Ambulance Service, Community Healthcare providers, Clinical Commissioning Groups, Healthwatches, Hospital Trusts, Local Authorities, Mental Health Trusts and the Voluntary and Community Sector) that work collectively to plan health and care services on a larger footprint. West Yorkshire and Harrogate Health and Care Partnership is an ICS in development – meaning it has some limited responsibilities for system oversight, but no devolved responsibilities or budgets.
- 1.4 The NHS Five Year Forward View in 2016, described health and care planning across three levels. The approach starts with where people live – their neighbourhood or locality, in our context the Local Care Partnerships (LCPs). Secondly the approach uses the power of ‘place’, in our context Leeds, where Health and Care services can collaborate most effectively with many of the wider determinants of health such as housing, employment, environment and skills. It then recognises certain key service improvements may happen best working across a wider geography. The West Yorkshire and Harrogate Integrated Care System (ICS) supports the importance and primacy of the Leeds Health and Care Plan as one of six ‘place’ based plans within the overall geography.
- 1.5 The Leeds Health and Care Plan has been developed through extensive political engagement. An initial round of discussions in 2017, with ten community committees, involved presenting the case for change in our health and care system. These were led by local GPs and system leaders and presented local data on needs. The local conversations generated significant support and comment for the approach, which was captured and used to amend and refine the Leeds Health and Care Plan.
- 1.6 There has also been and continues to be significant engagement with the public on individual components of the Leeds Plan. In 2018/19 this has included consultation on:
- Ways of working better locally - A deliberative event was held in April 2018 with the public, patients and carers in Leeds about the new ways of local working to support us in developing our plans and priorities
 - The support that young parents need – reviewing maternity information for young parents (under 25) and information used will improve the way this group are referred into maternity services
 - People living with Frailty - understanding what matters to people living with frailty, those at the end of their life and their carers to support development of a tool that measures outcomes from a patient perspective ; and
 - Social Prescribing - understanding peoples experiences of Social Prescribing to support the development of a new service that meets peoples’ needs and preferences.
- 1.7 The Leeds Health and Care Plan works across three dimensions. The first captures principles, qualities and behaviours that have wide implications in how we all work with people. The second has been to work across four programmes to accelerate partnership working for specified projects. The third dimension has drawn together our collective resources that enable transformation (workforce, finance, digital, innovation, estates).

Leeds Health and Care Plan				
By 2021, Leeds will be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest				
A plan that will improve health and wellbeing for all ages and for all of Leeds which will...				
Protect the vulnerable and reduce inequalities		Improve quality and reduce inconsistency		Build a sustainable system within the reduced resources available
Our community health and care service providers, GPs, local authority, hospitals and commissioning organisations will work with citizens, elected members, volunteer, community and faith sector and our workforce to design solutions bottom up that...				
Have citizens at the centre of all decisions and change the conversation around health and care				
Build on the strengths in ourselves, our families, carers and our community; working with people, actively listening to what matters most to people, with a focus on what's strong rather than what's wrong				
Invest more in prevention and early intervention, targeting those areas that will make the greatest impact for citizens				
Use neighbourhoods as a starting point to further integrate our health, social care and volunteer, community and faith sector around GP practices providing care closer to home and a rapid response in times of crisis				
Takes a holistic approach working with people to improve their physical, mental and social outcomes in everything we do				
Use the strength of our hospital in specialist care to support the sustainability of services for citizens of Leeds and wider across West Yorkshire				
What this means for me...	Prevention “Living a healthy life to keep myself well”	Self Management and Proactive Care “Health and care services working with me in my community”	Optimising Secondary Care “Go to a hospital only when I need to”	Urgent Care and Rapid Response “I get rapid help when needed to allow me to return to managing my own health in a planned way”

- 1.8 The four programmes of projects to accelerate partnership working referred to above are; prevention at scale; self-management and proactive care; optimising secondary care; and unplanned care and rapid response.
- 1.9 Achievements of the Leeds Health and Care Plan can be found in section 4 of this report and in appendix 4. However, to further build on this success and in recognition of the need to evolve and adapt to changes in the system, the strategic context for committing to a forward look and refresh of the Plan is compelling. Further detail on this is provided in section 5 of this report.

2 What are Local Care Partnerships?

- 2.1 Local Care Partnerships (LCPs) form the basis of Leeds' vision of locally integrated health, wellbeing and care based in communities. They will use a "bottom up" approach to improving health, wellbeing and care with a focus on priorities such as a better response to people living with frailty. LCPs are based on 18 geographies which aim to mirror natural communities, GP practice patient lists and existing relationships between GPs. Please see appendix 1 for the map of LCP areas.
- 2.2 As can be seen from this map, the LCPs that predominantly cover this Community Committee are Garforth/Kippax/Rothwell and Morley.
- 2.3 Each LCP will use a multi-agency approach working with staff and local resources including those which impact on the wider determinants of health, such as housing or employment. LCPs are formative. They are aligned to existing 13 Neighbourhood Teams and emerging Primary Care Networks (PCNs) but will take time and resources to support their development and therefore will take a number of years to achieve their full potential.

- 2.4 Resource requirements for developing LCPs are being addressed by putting additional support in place. The need to develop neighbourhood models has been recognised within the Integrated Care System arrangements for West Yorkshire and Harrogate, and this has resulted in allocated funding to Leeds to progress its requirements. To date this has resulted in recruiting a Head of LCP Development and supporting team and includes a specific role to support voluntary sector inclusion and participation in LCPs.
- 2.5 In the recent ward member conversations there was overwhelming support for the LCP approach as a route to better outcomes through integrated working.
- 2.6 Reflecting the progress Leeds is making in establishing LCPs, developing outcomes for people living with frailty as a whole population and establishing linked data, Leeds was selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme. Having a population outcomes framework has brought together providers working across organisational boundaries to design approaches and achieve outcomes that matter most to people. 4 LCPs – Pudsey, Woodsely, Seacroft and Garforth have designed personalised interventions to support people living with frailty. 7 further LCPs (with an emphasis on the more deprived areas of Leeds) will start this work in September. Further information on the population health management approach can be found in appendix 2.
- 2.7 Through the NHS Long Term Plan, additional resources will be invested in a local approach through an initiative known nationally as Primary Care Networks (PCNs). PCNs will support better contracting, additional innovation funding and develop clearer roles to support our Leeds LCP approach.
- 2.8 LCPs will benefit from this and will support PCN development through bringing together leaders from statutory health and care services with third sector, housing, employment, planners, elected members and local people to deliver the ambition of the Leeds Health and Wellbeing Strategy.

3 Progress made in the last year

Engagement / Big Leeds Chat

- 3.1 A specific commitment made to both the Leeds Health and Wellbeing Board and the Community Committees in 2017 was 'having citizens at the centre of all decisions and change the conversation around health and care'. This is one of the guiding principles of the Leeds Health and Care plan.
- 3.2 As part of this commitment The Big Leeds Chat, a new 'one partnership, one city' approach to engagement with citizens, took place on 11 October 2018 in Kirkgate Market. It is planned to be an annual event and the next Big Leeds Chat will be taking place on 7th November 2019.
- 3.3 The listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.4 The principles of the Big Leeds Chat approach were:

Principle	Action
Go to where people are	The event took place at Leeds Kirkgate Market which has a footfall of over of 25,000 on a Thursday and brings together people from many different communities, geographic, socioeconomic and communities of interest from all over Leeds.

One health and care team	We asked people to imagine that we were working for a coordinated health and care system and therefore there was a no jargon, no lanyard approach and everyone wore yellow Big Leeds Chat t-shirts.
Senior decision makers	There was significant attendance from senior decision makers and policy makers. This meant that people could speak directly with people that make things happen as well as giving real insight to decision makers about their everyday lives and experiences.

- 3.5 Key themes raised during this event can be found in Appendix 3. Themes cover both health related issues and wider determinants of health, such as education and housing.

4 Progress made though the Leeds Plan

- 4.1 To date, through the strategic direction of the Leeds Health and Wellbeing Strategy, the Leeds Health and Care Plan has driven a number of successes that are to be celebrated. Some examples of where we are starting to see a difference locally include:

- 7,582 Collaborative Care Support Planning (CCSP) appointments held between 1st April and 31st December 2018. CCSP facilitates a change in people's annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care.
- 555 referrals to the National Diabetes Prevention Programme were made between April 18 and March 19. The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme.
- Garforth/ Kippax/ Rothwell area have above national target for Bowel screening, falling although higher rates for cervical and breast screening and there appears to be increasing cancer incidence rates. The cancer programme, has the objective to achieve the best in cancer care for the people of Leeds and the team are working with practices in the area as part of Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The focus is on increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in this area.
- 199 GP referrals to the service One You Leeds between April 2018 and March 2019. One You Leeds is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of 'improving the health of the poorest the fastest'.

We are not yet able to break down the local impact of as many city initiatives as we would like to, however appendix 4 details further successes which will benefit residents in the Community Committee area.

- 4.2 The broader successes include:

- A first plan for Leeds spanning the health and care system developed through significant co-production;
- An organic plan shaped by wide range of partners;
- Elected Member engagement as central to the changes;
- Developing a strong identity and thinking of Leeds as a place;
- Simple yet effective approach with better consistency in language and definition;
- Understanding that we have to operate within our means and refocus existing resources to develop and implement change; and

- A governance framework that is being led by connections, relationships, trust and a collective ambition rather than processes and strict governance.
- A recognised cross cutting golden thread of the importance of 'working with' people

4.3 In terms of the overall practical impact of the plan, as a system, we are pleased to say that:

- Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
- The work of the Best Start programme and Children and Young People's Plan has led to Leeds bucking the trend in child obesity rates among four and five year olds. Leeds is the only English City to achieve this. The drop in obesity has been seen primarily among the most disadvantaged areas in the city. In general obesity levels fell from 9.4% to 8.8% in reception age children with levels falling from 11.5% to 10.5% in the most deprived areas.
- This winter not a single patient was cared for in a non-designated area - this is where someone is being treated in a space that's not dedicated for patient care. We also made significant strides this winter in reducing delayed transfers of care so that patients aren't staying longer than they need to within a hospital-based setting. This fits in with our 'Home First' ethos which means that people will be supported to remain or return quickly to their own beds, and their own home (including a care home if that is their usual place of residence) wherever possible.

5 Next Steps

- 5.1 The Leeds Health and Care Plan is making a significant contribution towards achieving our Health and Wellbeing Strategy. To build on this success and in recognition of the need to evolve to adapt to changes in Leeds, the strategic context for committing to a forward look and refresh of the Plan is compelling for the following reasons:
- **Progress achieved** - Aspects of the current Leeds Plan have been completed therefore some actions may no longer need to be included, or alternatively through delivery have become embedded as business as usual.
 - **Local context** - The emerging headlines from our Joint Strategic Assessment (JSA) which looks at the current and future health and care needs of a population, highlights the need for a continuing and expanded focus on the wider determinants of health and challenge to reduce health inequalities in Leeds. There are significant emergent changes in need, particularly in our deprived communities that require support.
 - **National and regional context** - The NHS Long Term Plan, published in January 2019 states that all regional Integrated Care Systems (ICS), such the West Yorkshire and Harrogate Health and Care Partnership (WY&H Partnership) that Leeds is part of, will have a central role going forward. Since the majority of the work of the WY&H Partnership will be in the health and care plans from each place (Bradford District and Craven, Calderdale, Harrogate, Kirklees, Leeds, Wakefield) the refreshed Leeds Plan will be a key component of this.
- 5.2 The previous conversations at Community Committees in 2017 significantly influenced and directed the Leeds Plan. Similarly, we invite to board to consider the local implications and comment on local priorities to shape the future of the Leeds Health and Care Plan.

6 Appointing elected members to Local Care Partnerships

- 6.1 We have had significant engagement with elected members to date on Local Care Partnerships through a range of routes including:
- Discussions at Community Committees in 2017 and 2018
 - Ward level health and care conversations with elected members
 - Citywide Health, Wellbeing and Adults Community Committee Champions meeting

Through these engagements elected members fed back the following:

- Overwhelming support for the Local Care Partnerships approach as a route to better outcomes through integrated working by not only health and care partners, but those that impact on the wider determinants of health and wellbeing (e.g. Housing).
- Elected members have valuable knowledge and intelligence of the area they represent and the importance of a democratic link between Local Care Partnerships and Community Committees.

- 6.2 In order to deliver on the feedback we have received, elected member appointments to LCPs have been delegated to Community Committees by Member Management Committee in a similar way to Housing Advisory Panels/Clusters. As a result, work has occurred to map LCPs to Community Committees (see Appendix 1 – LCP 2019 footprints and Community Committee boundaries) and a detailed population analysis of local residents (see Appendix 5).

Based on this analysis, it is recommended that Outer South Community Committee:

- Appoints 2 elected members 1 to Garforth/Kippax/Rothwell LCP and 1 to Morley LCP based on the suggested alignment outlined in the table below (or more subject to its discretion).

Community Committee	Suggested number of LCP appointments	Names of LCP appointed to
Inner North West	2	1 Holt Park LCP & Woodsley LCP <i>(both LCPs meet jointly)</i> 1 Leeds Student Medical Practice
Inner East	2	1 Seacroft LCP <i>(meetings occur jointly with Crossgates LCP)</i> 1 Harehills LCP & Burmantofts and Richmond Hill LCP <i>(meets jointly as HATCH LCP which includes Chapeltown LCP)</i>
Outer North West	1	1 Aire Valley LCP & Otley LCP <i>(Both LCPs meet jointly)</i>
Outer South	2	1 Garforth/Kippax/Rothwell LCP 1 Morley LCP
Inner South	1	1 Middleton LCP & Beeston LCP <i>(both LCPs meet jointly)</i>
Outer East	2	1 Garforth/Kippax/Rothwell LCP 1 Crossgates <i>(meetings occur jointly with Seacroft LCP)</i>
Inner North East	2	1 Central LCP (includes Meanwood and Moortown) 1 Chapeltown LCP <i>(meets jointly as HATCH LCP which includes Harehills LCP & Burmantofts and Richmond Hill LCP)</i>
Inner West	1	1 Armley LCP
Outer West	1	1 Pudsey LCP (includes Bramley)
Outer North East	1	1 Wetherby LCP

- There is accelerated elected member involvement in four LCPs (Woodsley, Seacroft, Garforth/Kippax/Rothwell and Pudsey) which have received intensive support to analyse local data and drive multi-disciplinary responses.

7 Role of elected members on Local Care Partnerships

7.1 Elected members' roles in LCPs will develop as LCPs mature, but will include helping to shape and influence local health and care services to address local needs in addition to achieving citywide priorities. It is envisaged that elected members may use their local knowledge and wider links and influence to impact the wider determinants of health. It is expected that:

- Frequency of formal partnership meetings will be at least once a quarter. Each LCP is unique and may meet more frequently with elected members having the opportunity to be more actively involved in shaping them as they develop.
- The appointed elected member(s) continue to strengthen the relationship between Community Committees and Local Care Partnerships as part of an ongoing broader conversation about health and wellbeing within each locality.

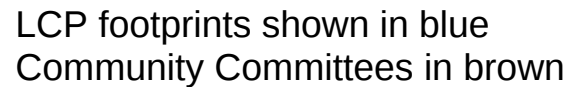
After appointment support will be given to elected members to create initial engagement with LCP's, this will begin with, and learn from, areas where LCP working is most mature.

Recommendations

The Community Committee is asked to:

- a) Note the overall progress in delivery of the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCPs
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan

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Leeds Health and Wellbeing Strategy

Leeds wants to be a healthy and caring city for all ages, where people who are the poorest improve their health the fastest'. We believe that using a **Population Health Management** approach will be a key mechanism to enable us to achieve this commitment.

What is Population Health Management?

Population Health Management (PHM) is founded on a collective understanding, across organisations, of the needs and behaviours of the defined population they are responsible for. It uses data to understand where the greatest opportunities to improve health outcomes, value and patient experience can be made; and then using available resources to plan, design and deliver care solutions to achieve better outcomes for the defined population.

PHM is a data driven approach which focuses resources on preventative and proactive care.



What is happening in Leeds?

Reflecting the significant progress Leeds has made in establishing Local Care Partnerships, developing outcomes for people living with frailty and establishing linked data, Leeds has been selected as one of four 'leading edge' sites to participate in a national 20 week Population Health Management programme which will run from January to May 2019.

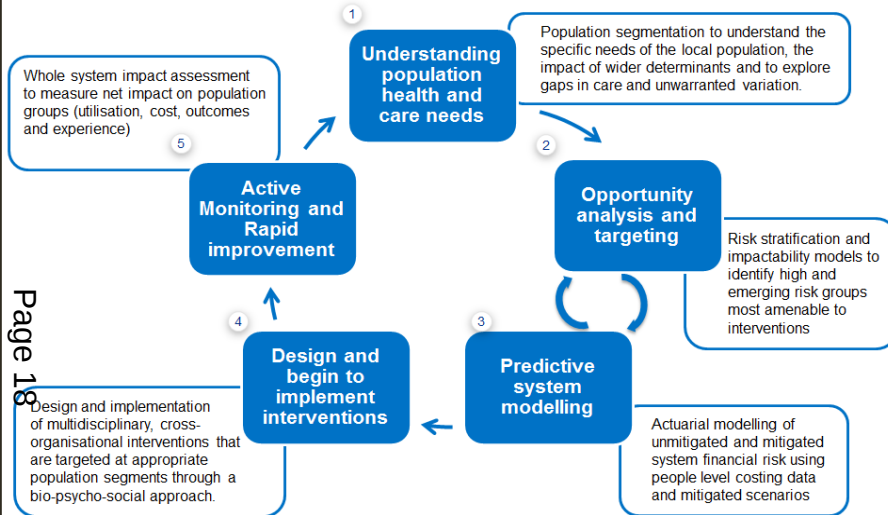
The programme is being delivered by NHS England and their partner Optum Alliance who are providing dedicated expertise. The programme will focus on progressing a PHM approach to improve outcomes for people living with frailty.



What are the aims of the PHM development programme in Leeds?

1. Changes in care delivery to achieve demonstrably better outcomes and experience for people:
2. Advancing the system's PHM infrastructure and enabling future use of PHM cycle:

PHM Cycle: Intelligence-led Care Design The Engine of Change for the Programme



Programme Structure

Programme leadership team (with support and guidance from System Executive team in PEG)

- **Tim Ryley**, PEG Executive Sponsor (Chief Executive, NHS Leeds CCG)
- **Dr Chris Mills**, Clinical Lead (GP and Chair of Leeds GP Confederation)
- **Gina Davy**, Co-Workstream Lead (Head of Programme Delivery, System Integration, NHS Leeds CCG)
- **Lucy Jackson**, Co-Workstream Lead (Consultant in PH/Chief Officer Adults and Health, Leeds City Council)
- **Frank Wood**, Analytics Lead (Chief Analyst – Portfolio Lead for Public Health and Health Intelligence, Health and Care Hub, Leeds City Council / NHS Leeds CCG)
- **Caroline Baria**, Adult Social Care (Deputy Director, Integrated Commissioning, Adults & Health Directorate, Leeds City Council)
- **Joanne France**, Project Manager (System Integration, NHS Leeds CCG)

PHM Executive: Clinical Strategy Group for Frailty

Activities include:

- Practical support from Optum clinical and population health team on care redesign

Outputs include:

- Identification of local opportunities
- Development of targeted interventions and implementation
- Construction of measures to test and evaluate interventions' success
- Learning and sharing best practice

Design to Action Team: 4 Local Care Partnerships

Activities include:

- Assessment & implementation of interventions to change care delivery for local populations

Outputs include:

- Team of system change agents work to support delivery of PHM interventions on the front line
- Analyse local data and evaluate opportunities for intervention
- Design and implement local initiatives to change frontline care delivery in Leeds

Business Intelligence Team: System BI & Finance Leads

Activities include:

- Practical support from Optum actuaries and population health analytics SMEs

Outputs include:

- Localised population health insight report
- Case for change for identified opportunities
- Balanced outcomes framework
- System model

Selecting the four Local Care Partnerships

The four LCPs participating in the PHM programme were identified by assessing:

- Maturity of relationships
- Frailty identified as a priority
- Interest and willingness to participate in the programme

The final list of four LCPs were then selected on the basis of:

- Deprivation of LCP area
- Prevalence of frailty

The four LCPs participating in the initial 20 weeks pilot are:

1. Pudsey
2. Woodsley
3. Seacroft
4. Garforth, Kippax & Rothwell



Appendix 3 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service. Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.

Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.



Appendix 4 – Leeds Plan Successes

Prevention at scale – “Living a healthy life to keep myself well”

Progress is being made to reduce the future burdens on the NHS and social care resources. Focus includes:

- Ensuring people who live healthy lives continue to do so
- Increasing the number of people who are prompted and supported to change unhealthy behaviours to enable them to live healthy lives;
- Ensuring our future generations are born healthy and enjoy healthy living as the norm

Recent successes under this programme include:

Project and Description	Successes
Better Together The programme focusses on the issues that lead to poor health, such as social isolation, and use a community development approach to work with individuals, groups and communities to help them improve their situation and live longer, healthier lives.	Outreach work has engaged over 18,000 people from the 10% most deprived communities into community groups and programmes to improve general health and wellbeing.
‘One You Leeds’ (OYL) OYL is designed to support Leeds residents to start and maintain a healthy lifestyle. It has a key aim to support the ethos of ‘improving the health of the poorest the fastest’. There is a specific aim around increasing access by specific target populations (eg. people living in deprived Leeds, people at risk of long term conditions, pregnant women and emerging migrant populations).	OYL continues to achieve high levels of referrals into the service. In the Outer South Community Committee area there were 199 GP referrals to the service One You Leeds between April 2018 and March 2019.
Alcohol Programme This programme aims to continue to reduce harm from alcohol through: • promoting safe alcohol consumption as the norm • reducing access to alcohol by young people and providing; and • promoting alternative routes to behaviour change for those people who would prefer to self-help.	There has been a significant amount of activity over the last year aimed at alcohol awareness, including; Alcohol awareness week held from 19 to 25 November which saw significant alcohol related health promotion. The ‘No Regrets’ campaign, an online responsible drinking campaign aimed at 18-25 year olds. Forward Leeds holding a series of events across the city, where people were able to make positive pledges to change their drinking behaviour.



	There has also been a focus on secondary prevention for people who may be attending health services for a condition and present an opportunity to discuss smoking and alcohol use. For example, the Nursing Specialist Assessment 'e-form' is now live on all inpatient wards throughout Leeds Teaching Hospitals NHS Trust (LTHT). This means alcohol and tobacco screening is now being undertaken as part of every inpatient's admission into the hospital as they come onto the wards.
Tobacco Programme This programme aims to continue to reduce the harm from tobacco through promoting smoke free as the norm, reducing access to tobacco by young people and providing and promoting alternative routes to behaviour change for those people who would prefer to self-help.	Smoking prevalence across the city is now at an all-time low of 16.7%. Progress continues to be made towards the aim to create a smoke free generation, with over 35,000 less smokers in Leeds than there were in 2011. Data released by Public Health England shows that smoking rates in Leeds are continuing to fall and are now at the lowest in West Yorkshire.
Best Start The programme has a key aim to give every child the best start in life, specifically the crucial period from conception to the age of 2.	Food and activity for a Healthy Pregnancy sessions have been made available for pregnant women with a BMI over 25 (and their partners). The sessions use the HENRY strengths based approach – building on participant's current knowledge and begins with an activity looking at what they think a healthy pregnancy looks like. The work of the Best Start programme has led to Leeds being the first city in the UK to report a drop in childhood obesity. There is also a lot of ongoing work with the maternity voices group, ongoing engagement with young people and their families. There has been a focus on mental health, and support for breastfeeding.



Self-Management and Proactive Care - “Health and care services working with me in my community”

This programme vision is that

In 5 years time people will be able to confidently manage their own health and wellbeing and services will be delivered in a way that identifies and addresses need earlier. Self-Management and Proactive Care will be embedded into every relevant pathway across Leeds?’

We are achieving this by:

- Put in place accessible, appropriate opportunities for support so that people have the knowledge, skills and confidence to live well with their long term condition
- Equip staff with the knowledge, skills and confidence to support someone with managing their long term condition
- Ensure the systems and process support a person centred collaborative approach to long term condition management
- Improved Early Identification of symptoms and conditions
- Improved Management of people with diseases
- Improved support for people at the end of their life

Recent successes under this programme include:

Project and Description	Success
Better conversations Better conversations is a culture change programme moving the conversation between worker and citizen from a paternalistic dynamic where the worker is viewed as the ‘expert’ and has a role to ‘fix’ the citizen, towards an equal partnership where the worker looks to enable the citizen	To date 48 skills days have been developed overall, with over 700 attendees from 52 different health and care organisations across the city including both the statutory and third sector. Specific skills sessions have taken place for Seacroft and Crossgates LCPs and a session will be taking place with Pudsey LCP in June with a view to potentially rolling sessions out across all LCPs to ensure that focused localities develop skills together at the same time. 89% of attendees agreed or strongly agreed that they will use the skills practiced in their role.
The Diabetes Structured Education Programme To improve uptake for Type 2 Diabetes education courses with an emphasis on targeted groups (men over 40 and BME) with the overall outcome that people feel well supported and confident to manage their condition.	In the last quarter of 2018 there have been 347 referrals into the Diabetes Structured Education Programme. Diabetes education sessions have increased from 33 to 125 per annum.



Self-Management support is now part of the ICS Universal Personalised care plan programme as detailed by NHS England (NHSE).	The percentage of people reporting an improved confidence to manage their condition after the course is sustained at 100%. Representation in those attending of the targeted groups for the programme remain strong – men over 40 years (52%), proportion of attendees from deprived areas (62%) and people from BAME groups (51%).
National Diabetes Prevention Programme (NDPP) The programme aims to help people reduce their risk of developing Type 2 diabetes, by offering them a referral to an intensive lifestyle intervention programme. The intervention consists of improved diet, weight loss and increased physical activity. Self-Management support is now part of the ICS Universal Personalised care plan as detailed by NHSE	Between April 1 2018 and March 31 2019 5,542 people have been referred for the National Diabetes Prevention Programme (NDPP). In the Outer South Community Committee area, 555 referrals to the NDPP Programme were made between April 18 and March 19.
Breathe Easy The project aims to develop an integrated network of respiratory peer support groups in Leeds which will result in higher quality and more consistency in terms of how patients with COPD manage their condition.	The 10 Breathe Easy groups in Leeds are in a position of sustainability. The groups are located in Bramley, Middleton, Gipton, Hunslet, Yeadon, Beeston, Allerton Bywater, Harehills, Richmond Hill and Osmondthorpe. All groups are now operating from low/no cost venues and the numbers attending are growing. This project has led to a wider programme of developing peer support networks with people with long term conditions.
Collaborative Care Support Planning (CCSP) CCSP facilitates a change in people's annual review for long term conditions. It enables the person to be more prepared for the consultation by ensuring they receive their results and relevant information in advance of the review, and therefore be a true partner in their care. The results forms a collaborative discussion between professional and person, focusing on "what is important to the person" enabling person	There have been 85,859 CCSP Annual reviews performed in Leeds between April 1st 2018 and March 31st 2019. This programme is part of the ICS Universal Personalised care plan programme as detailed by NHSE. Leeds has been recognised by the ICS and NHSE as meeting the quality markers for personalised care planning.



centered goals to be agreed to support people to self-manage their condition.	In the Outer South Community Committee area, there were 7,582 CCSP appointments held between 1st April and 31st December 2018.
Social Prescribing Social Prescribing offers activity, social and cultural interventions in communities as an alternative to or adjunct to medical interventions.	Social Prescribing is also now part of the ICS Universal Personalised care plan programme as detailed by NHSE There has been 3749 referrals to the Social Prescribing service. The city is on track to meet the target of 5,000 referrals for the year. Following reprocurement by the CCG there will now be one provider (a consortia) covering the whole of the city, and ensuring that all LCPs have social prescribers.
Virtual Respiratory Ward Leeds Community Healthcare NHS Trust's virtual respiratory ward was expanded to cover Armley to help patients with long-standing respiratory conditions.	The virtual respiratory ward is designed to help those with Chronic Obstructive Respiratory Disease (COPD) exacerbations avoid being admitted to hospital and support earlier discharges for those that have been admitted. COPD can be caused by a number of things including smoking and genetics.
Frailty Unit A multi-disciplinary team work on the unit providing medical and holistic care for patients over the age of 80, or from 65 if they have particular frailty needs. Emergency departments can be really busy and noisy with lots going on. This can be really difficult for older patients while they are waiting, particularly if they are frail and may have dementia. The Frailty Unit is set away from the main emergency department, so it's a lot quieter and a much better environment for our older patients to be while they're being assessed.	The latest available figures (November 2018) show that the frailty unit at St James's Hospital has prevented 951 admissions in nine months, around 1902 bed days.



Optimising Secondary Care - “Go to a hospital only when I need to”

Progress is being made with activities with focus to:

- Improve the ways in which we test for cancer, provide treatment and offer support to people after they have had a cancer diagnosis.
- Ensure people will not stay in hospital longer than they need
- Reduce the visits people need to take to hospital before and after treatment
- Have a system that supports people with mental illness requiring secondary care interventions in the most appropriate setting.
- Ensure people will get the medicines that are the best value for them and the city

Recent successes under this programme include:

Project and Description	Successes
Cancer Programme The objective of the programme is to achieve the best in cancer care for the people of Leeds. The programme is centred around four areas of focus: • Prevention awareness and screening • Early diagnosis • Living with and beyond cancer • High quality modern services	713 additional people have completed a bowel screening test since April 2018 after being contacted by practice champions. The Accelerate Coordinate Evaluate (ACE) pilot pathway is for patients with non-specific but concerning symptoms has now been mainstreamed and the 1000th patient has just recently been referred on this pathway. Early evaluation indicates ACE provides faster diagnosis and clarity to patients and physicians, improves diagnostic findings of other significant but non-cancer conditions and as equally or more cost effective than previous approaches. Garforth/ Kippax/ Rothwell area have above national target for Bowel screening, falling although higher rates for cervical and breast screening and there appears to be increasing cancer incidence rates. The cancer programme team are working with practices in the area as part of Phase 1 Yorkshire Cancer Research funded project to embed Screening and Awareness Co-ordinators within the LCP. The focus is on increasing screening uptake across all 3 national programmes and raising awareness of risk factors/ signs and symptoms of cancer to drive prevention and earlier detection of cancer in this area.
Care Navigation Leeds and York NHS Partnership Foundation Trust (LYPFT) have appointed	The role has become a valued member of the LTHT Operational Discharge Group,



a nurse to a Care Navigator role based at The Mount. She attends operational delayed discharge forums at Leeds Teaching Hospital Trust (LTH) as well as The Mount in order to co-ordinate arrangements for people with complex needs in dementia, regardless of hospital setting.	ensuring people are referred to the LYPFT Enhanced Care Homes Team. The role works in partnership with commissioners to invite interested providers to discuss individual needs, develop the care home market and support individuals to leave hospital.
Enhanced Care Home Team The initiative aims to reduce avoidable delays that older people with complex dementia needs face when being placed from hospital beds to suitable long-term care home placement. They do this through proactively pursuing care home placement options as well as then providing care homes with rapid access to intensive short term input/care.	Between July and December 2018, successfully placed 42 service users to care homes who otherwise would have been in hospital for longer. There are a number examples of supporting care homes in admission avoidance. This service has now received recurrent funding.
Medicines and Consumables The objective of this programme is for patients to receive the medicines that are the best value for them and for Leeds.	Significant progress has been made in making the best use of the Leeds pound whilst improving service in the following areas; ○ Stoma care ○ Oral nutritional supplements ○ Silk Garments ○ Wound Dressings

Urgent Care and Rapid Response - “I get rapid help when needed to allow me to return to managing my own health in a planned way”

Progress is being made with activities to:

- Review the ways that people currently access urgent health and social care services including the range of single points of access.
- Look at where and how people’s needs are assessed and how emergency care planning is delivered (including end of life) with the aim to join up services, focus on the needs of people and where possible maintain their independence.
- Make sure that when people require urgent care, their journey through urgent care services is smooth and that services can respond to increases in demand.
- Change the way we organise services by connecting all urgent health and care services together to meet the mental, physical and social needs of people to help ensure people are using the right services at the right time.

Recent successes under this programme include:



Project and Description	Successes
Urgent Treatment Centres (UTC) This programme will develop UTCs across the city. UTC's offer urgent primary care, both for minor injury and minor illness. The proposal is to develop five UTC's in Leeds. Three UTC's will be in the community (St Georges, Middleton, Wharfedale, Otley and potentially in Seacroft) and two will be co-located at the A&E departments (St James University Hospital and Leeds General Infirmary)	The St Georges Centre in Middleton, South Leeds was formally designated as an UTC in December 2018 by NHS England. This means it meets the national mandate as set out by NHS England. A formal 12 week public engagement programme which sought views on the proposals for UTC's in Leeds has recently been undertaken-analysis is underway during May 2019. The development of Urgent Treatment Centres are underway at the Wharfedale site and at St James's Hospital. Further information on Urgent Treatment Centres will be coming to the next round of Community Committees
Clinical Assessment Service (CAS) This project aims to provide a Clinical Assessment Service for the Leeds population. People who ring NHS 111 will receive a clinical assessment over the telephone, reducing the number of people who need to receive a face to face appointment. The ambition is for all single points of access to link into the CAS, and for the CAS to book appointments into services when a face to face appointment is required. This will standardise and simplify access into health and care services	The 6 month pilot has been evaluated. Findings show that 50% of all calls to the Leeds CAS were dealt with over the phone. The learning from the pilot is helping to inform how the service can expand for Phase 2. The scope for Phase 2 (2019/20) is currently being determined.
High Intensity Users Project The service provides tailored support to people who attend A&E frequently to address underlying social, medical and mental health issues.	Those that use the service for three or more months have been found to have better experiences and outcomes – being supported to access the services they most need rather than A&E. Emergency Department attendances and ambulance conveyances were reduced by 53% over the 12 months for the 72 people the service worked with in the last year. This service is ongoing.



Yorkshire Ambulance Service (YAS) YAS are now able to refer patients directly into the Leeds Frailty Unit at St James's hospital. This means that ambulance staff can assess patients they are called to attend to with a 'frailty score' and determine if they may be best supported in a specialist unit that supports people with similar conditions. This means patients may bypass a potentially delaying and stressful period in the hospital Emergency Department.	The project allows ambulances to take people straight to the most appropriate place for their care giving them the best chance of avoiding admission. In the first 15 days 18 people benefitted from this pathway.

Collective resource areas that enable transformation

Estates successes include:

- Closer working with Planning on ensuring sustainable community health provision in light of housing growth (actual and target figures in the Site Allocations Plan)
- Focused work on priority neighbourhoods, linking closely with the Neighbourhood Improvement programme and Localities team.

Digital successes include:

- Introduced some significant shared IT services between LCC, CCG, LCH and GP Practices
- Added Children's data in to the Leeds Care Record
- Introduced a new way of sharing child protection information between urgent and emergency care services and social care
- Increased the number of GP Practices taking appointment bookings directly from the 111 service

Workforce successes include:

- 130 people from Lincoln Green attended recruitment events held in the local community in April. All attendees signed up for courses or interviews and 3 nurses from overseas are joining Leeds Teaching Hospitals Trust.
- 300 of the Leeds 'One Workforce' have already attended the System Leadership Programme which has the objective of growing a connected community, who have people of Leeds at the heart of everything we do.
- The first Leeds wide Health and Care Careers and Recruitment Event held on 14 May 2019.

Community Committee	LCP Footprint	Most deprived 5th of Leeds	2nd most	mid	2nd least	Least deprived 5th of Leeds	Grand Total
Inner North West	Armley	104					104
	Beeston	585					585
	Burmantofts & Richmond Hill	717	5,219	1,241			7,177
	Central		1,987		974		2,961
	Holt Park		4,826	4,161	292		9,279
	LSMP		8,177	20,634			28,811
	Middleton			273			273
	Woodsley		6,410	27,749	8,243	11,429	53,831
Inner East	Burmantofts & Richmond Hill	18,219	5,027				23,246
	Chapeltown	2,109					2,109
	Crossgates	1,780	6,392				8,172
	Harehills	36,490					36,490
	Seacroft	27,187					27,187
Outer North West	Aire Valley		5,942		13,295	23,818	43,055
	Central					3,029	3,029
	Holt Park		1,714	1,003	14,278	6,559	23,554
	Otley				6,367	15,224	21,591
	Wetherby					38	38
	Woodsley					1,672	1,672
Outer South	Beeston			144			144
	Garforth/Kippax/Rothwell			19,395	7,816		27,211
	Middleton		2	8,384			8,386
	Morley		15,213	3,315	30,981	6,501	56,010
Inner South	Armley	1	68				69
	Beeston	22,019	18,104	105			40,228
	Burmantofts & Richmond Hill	1,869		670			2,539
	LSMP			300			300
	Middleton	19,377	23,405	4,000			46,782
Outer East	Burmantofts & Richmond Hill	1,672	153				1,825
	Central			1,652			1,652
	Crossgates	5,363	1,946		17,030	6,096	30,435
	Garforth/Kippax/Rothwell			3,205	26,130	8,267	37,602
	Seacroft	2	7,508	6,660			14,170
Inner North East	Central	11,973	47	16,833	18,618	15,081	62,552
	Chapeltown	7,847					7,847
	Harehills	634					634
	Seacroft			7,694			7,694
	Woodsley		611	1,141		763	2,515
Inner West	Armley	7,984	4,954				12,938
	Bramley		17,628	1,352			18,980
	Pudsey	6,209	1,469	9,155			16,833
	Woodsley	1,908	17,626	8,182		599	28,315
Outer West	Armley	1,001	6,081	3,097			10,179
	Beeston			2,513			2,513
	Bramley	5,215	6,530	1,489			13,234
	Pudsey	126	7,855	25,269	6,217	8,372	47,839
Outer North East	Central		6,818		1,653	16,278	24,749
	Garforth/Kippax/Rothwell					6,701	6,701
	Seacroft		4				4
	Wetherby				6,192	26,692	32,884
Grand Total		180,391	181,716	179,616	158,086	157,119	856,928



Report of: City Solicitor

Report to: Outer South Community Committee
Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Report author: Andy Booth 0113 37 88665

Date: 1st July 2019 For decision

Community Committee Appointments 2019/2020

Purpose of report

1. The purpose of this report is to note the appointment of Councillor Dawson as Chair of the Community Committee for 2019/20 as agreed at the recent Annual Council Meeting, and also to invite the Committee to make appointments to the following, as appropriate:-
 - Those Outside Bodies as detailed at section 19 / Appendix 1 of this report;
 - One representative to the Corporate Parenting Board;
 - Community Committee Champions, as listed; and
 - Those Children's Services Cluster Partnerships, also as listed.

Main issues

2. **Noting Appointment of Community Committee Chair for 2019/20**
3. Members are invited to note the appointment of Councillor Dawson as Chair of the Community Committee for 2019/20, as agreed at the recent Annual Meeting of Council.
4. **Appointments to Outside Bodies**
5. Member Management Committee annually determines which Outside Bodies will be delegated to Community Committees for appointment. Attached at Appendix 1 are those organisations.
6. **Appointments to Community Committee 'Champions'**
7. The Constitution requires that Community Committees appoint Member 'Champions' in several designated areas. Currently, these areas are: 'Environment & Community

Safety'; 'Children's Services'; 'Employment, Skills & Welfare'; and 'Health, Wellbeing & Adult Social Care'.

8. **Appointments to Children's Services Cluster Partnerships**

9. Previously, Member Management Committee has resolved that the nomination of Elected Member representatives to the local Children's Services Cluster Partnerships be designated as a 'Community & Local Engagement' appointment, and therefore be delegated to Community Committees for determination.

10. **Appointment to Corporate Parenting Board**

11. In recent years Community Committees have been used as the appropriate body by which local Elected Member representatives are appointed to the Corporate Parenting Board.

Options

9. **Outside Bodies**

10. The Community Committee is invited to determine the appointments to those Outside Bodies as detailed within section 19 / Appendix 1. The Council's Appointments to Outside Bodies Procedure Rules can be made available to Members upon request, however, a summary of the rules can be found at sections 11-16:
11. The Community Committee should first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned (if available), or in the light of any other circumstances as determined by the Community Committee. Such appointments would then be offered on this basis.
12. Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Community Committee as a whole.
13. All appointments are subject to annual change unless otherwise stated within the constitution of the external organisation, which will therefore be reflected on the table at Appendix 1. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
14. Elected Members will fill all available appointments but it is recognised that Political Groups may not wish to take up vacancies which are made available to them. In such circumstances, vacancies will be notified to the Community Committee and agreement sought as to whether the vacancy will be filled.
15. A vacancy occurring during the municipal year will normally be referred to the Community Committee for an appointment to be made, having regard to the principles described above.

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

16. Community Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to Member Management Committee.
17. Please note, any appointments to those Outside Bodies detailed in Appendix 1 / section 19 which are made by the Committee at today's meeting are subject to Member Management Committee approving at its first meeting of the municipal year, that arrangements for such appointments remain unchanged and that they continue to be made by this Community Committee.

18. **Outside Body Appointments 2019/2020**

19. This year, the following appointments are due for review/determination:-

Morley Town Centre Management Board (3 Appointments)

Morley Literature Festival Committee (3 Appointments)

Local Housing Advisory Panels

20. As was the case in 2018/19, a dedicated report regarding Elected Member representation on the Local Housing Advisory Panels can be found elsewhere on the agenda.

21. **Community Committee 'Champions'**

22. The Community Committee Champions role aims to provide a local "lead" perspective and further facilitate local democratic accountability; particularly in conjunction with the relevant Executive Member. It is formally defined as covering the following areas:

- To provide local leadership and champion the agenda at the Community Committee.
- To represent the Community Committee at relevant meetings, forums and local partnerships.
- To build links with key services and partners.
- To provide a link between the Community Committee and the Executive Member to ensure local needs are represented, issues are highlighted, best practice is shared and to facilitate local solutions to any issues.
- To maintain an overview of local performance.
- To consult with the Community Committee and represent local views as part of the development and review of policy.

23. As set out in the Constitution, the Community Committee is invited to appoint to the following Community Lead Member roles, in respect of:

- **Environment & Community Safety (Environment – currently vacancy; Community Safety – currently Councillor B Garner)**
- **Children's Services (currently Councillor L Mulherin)**
- **Employment, Skills and Welfare (currently Councillor N Dawson)**
- **Health, Wellbeing and Adult Social Care (currently Councillor K Renshaw)**

24. Given that these roles may need to be tailored to best reflect specific local needs and circumstances, Community Committees may wish to consider splitting two of the roles namely:

- Environment & Community Safety – with one Member focusing on the environment agenda and another on community safety.
- Health, Wellbeing and Adult Social Care – with one Member covering the public health and wellbeing agenda and another focusing upon adult social care.

25. Corporate Parenting Board

26. Under the Children's Act 1989, all local Councillors are corporate parents, this means they have responsibilities relating to the quality of services for those children who have been taken into care by the local authority (children looked after).
27. Executive Board has previously agreed a clearer framework for the corporate parenting role in Leeds. This included establishing a core group of councillors with a special interest in leading the work on Corporate Parenting - the 'Corporate Parenting Board'. This core group includes representation from each of the 10 Community Committees and takes particular responsibilities relating to influencing, performance monitoring, and governance of those issues and outcomes that affect looked after children.
28. In February 2015, Executive Board approved a report that proposed a number of developments to enhance the Corporate Parenting Board, including a better link to the 'Care Promise' for looked after children and more regular involvement from senior leaders and partners both within and outside of the Council. The Board considers information including fostering services, residential care, looked after children's educational attainment and their voice and influence across the city. Representatives are asked to link back to local looked after children's issues through their Community Committee and champion the importance of effectively supporting those children. This is an important role within the overall framework of support and accountability for looked after children's services. The March 2015 Ofsted report for Leeds highlighted the positive benefits and impact of the Board's work.
29. The Community Committee is asked to appoint one representative to the Corporate Parenting Board for the duration of the 2019/20 municipal year. The Committee may consider it appropriate to combine the role with that of the Committee's Children's Services 'Champion'.
30. It should be noted that membership of the Corporate Parenting Board is encouraged for any Elected Members with a particular interest in the outcomes of looked after children, therefore whilst each Community Committee is asked to appoint one Member (to ensure an even geographic spread), it is possible for additional Members to participate. Therefore, additional Members with a particular interest are advised to approach the Chair of the Corporate Parenting Board, or make the relevant officers aware.

31. Children's Services Cluster Partnerships

32. Clusters are local partnerships that include, amongst others: the Children's Social Work Service, schools, governors, Police, Leeds City Council youth service, Youth Offending Service, Children's Centres, Housing services, third sector, health, local elected members and a senior representative from children's services. Local clusters are key to the Children & Families Trust Board partnership and delivery arrangements.

33. They aim to:
- enable local settings and services to work together effectively to improve outcomes for children, young people and their families;
 - build capacity to improve the delivery of preventative and targeted services to meet local needs;
 - create the conditions for integrated partnership working at locality level;
 - promote the Children & Young People's Plan and the ambition of a child friendly city across the locality.
34. A "well-coordinated locality and cluster approach results in early identification and extensive work with families according to need." (Ofsted report, March 2015).
35. Clusters began life as extended services for schools and have grown to engage a wide range of partners who provide early help and early intervention and prevention. In April 2011, the Children & Families Trust Board and Schools Forum agreed the adoption of a minimum standard for the terms of reference across the cluster partnerships, which included elected members as standing members of the governance group for each partnership.
36. Elected Members also sit alongside a senior leader (Local Authority Partner) from the Children's Services directorate to be part of the Council's representation on each cluster partnership.
37. In June 2013 Member Management Committee delegated the nomination of Elected Member representatives to local Children's Services Cluster partnerships to Community Committees. This was with the aim of establishing a clear formal link between those Committees and Clusters. It was also with the intention of building closer working arrangements to better support the needs children and families across the city.
38. The Committee is invited to nominate Members to each cluster partnership within their area for the 2019/20 municipal year. The table below sets out the suggested numbers, Ward links and current representation as a basis for discussion:

Cluster	Number of Elected Members suggested	Suggested Ward link	Current Elected Member Representation
Ardsley and Tingley	3	2 Ardsley & Robin Hood 1 Morley South	K Renshaw J Elliott B Garner
Morley	3	2 Morley North 1 Morley South	W Kidger B Gettings N Dawson
Rothwell	3	2 Rothwell 1 Ardsley and Robin Hood	Vacancy S Golton L Mulherin

Corporate considerations

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing

body, there is no requirement to undertake a public consultation exercise on such matters.

b. Equality and diversity / cohesion and integration

Both the Community Committee Champion roles and the Corporate Parenting role aim to champion, address and monitor issues arising in their respective fields, whilst also providing clear links with the relevant Executive Member, Council officers and partner agencies. As such, these roles would also look to address any equality, diversity, cohesion or integration issues arising in their specific areas.

Also, Council representation on Outside Bodies and Children's Services Cluster Partnerships will enable those appointed Members to act as a conduit in terms of promoting the Council's policies and priorities. As such, this would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with those Outside Bodies, partnerships and organisations to which the Community Committee has authority to appoint, is in line with the Council's Policies and the Best Council Plan's 'Best City Priorities'.

d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

e. Risk management

In not appointing to those Outside Bodies or Cluster Partnerships listed within the report, there is a risk that the Council's designated representation on such organisations would not be fulfilled.

Conclusion

39. The Community Committee is asked to consider and determine the appointments to those designated Outside Bodies, partnerships and organisations as detailed within the report and appendix.

Recommendations

40. The Community Committee is asked to consider and confirm appointments to the following:-

- (i) The Elected Member representatives to work with the Outside Bodies identified above/at Appendix 1, or agree any changes to the schedule, having regard to the Appointments to Outside Bodies Procedure Rules, as summarised in this report;
- (ii) Member representatives to those Community Committee Champion roles, as listed;

- (iii) Member representatives to the local Children's Services Cluster Partnerships relevant to the Community Committee, as listed; and
- (iv) One Member representative to the Corporate Parenting Board. (Further Members can be involved in the Corporate Parenting Board, should they wish – please see section 30 for further details).

41. The Committee is also invited to note the appointment of Councillor Dawson, as Chair of the Community Committee for the duration of 2019/20, as agreed at the recent Annual Meeting of Council.

Background information

- None

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Community Committee Appointments to Outside Bodies (South Outer)

Outside Body	Charity / Trust	Appointment Category	Appointment Determined By:-	Based on Proportionality	Restricted Appointment	Nature of Restriction	No of Places	Review Date	No of places to review	Current appointees	Clf Y/N	Review Period	Last App'mnt
Archbishop Margetson Trust Fund	Yes			No	No		3	Jun-21		Robert Gettings	Y	3 years	
								Jun-21		Mrs J Scholes		3 years	
								Jun-21		Mr M Rhodes		3 years	
								Jun-21		Mrs S Jackson		3 years	
								Jun-21		Mr A Thornton	Y	3 years	
Morley Town Centre Management Board	No			No	No		3	Jun-19	3	A Hutchison	Y	Annual	Jul-07
				No	No			Jun-19		Judith Elliott		Annual	
				No	No			Jun-19		Neil Dawson	Y	Annual	Jul-07
Morley Literature Festival Committee	No			No	No		3	Jun-19	3	W Kidger	Y	Annual	
								Jun-19		N Dawson	Y	Annual	
				No	No			Jun-19		A Hutchison	Y	Annual	
							9		6		9		

Number of places 7
 Places held pending review 7
 Places currently filled beyond June 10 0
 Number of places to fill 7

Number of Members in the Committee Area 12

Percentage of Members on the Committee
 Notional Places Allocated

Labour	4	42	3.75
Liberal Democrat	3	25	2.25
Conservative	0	0	0.00
Morley Borough Independent	5	41.67	3.75

Total 12 11

Community Lead members

Environment - Vacancy
 Community Safety – Councillor Mulherin
 Childrens Services – Vacancy
 Employment, Skills and Welfare – Councillor Dawson
 Health, Wellbeing and Adult Social Care – Councillor Councillor Renshaw

Childrens' Services Cluster Partnership Representatives:

Ardsley and Tingley – Councillors Renshaw, Elliot and Dawson
 Morley – Councillors Gettings and Dawson, Kidger
 Rothwell – Councillors VacancyGolton and Mulherin

Corporate Parenting Board

Vacancy

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Report of: Jill Wildman, Chief Officer Housing Management

Report to: Outer South Community Committee,
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Ian Montgomery, Service Manager – Tenant Engagement 07891 271612

Date: 1 July 2019

For decision

Community Committee nominations to Housing Advisory Panels (HAP)

Purpose of report

1. To seek Ward Councillor nominations from the Outer South Community Committee to the Outer South Housing Advisory Panel (HAP)

Main issues

2. There are 11 HAPs across the city, in geographical alignment with Community Committee's, with the exception of the East Inner Community Committee – which is split into two HAPs due to the large number of Council homes.
3. Ward Members play an important role in helping the HAPs undertake their role and helping tackle shared local priorities, this may include:
 - a. Sharing with local HAPs the Community Committee priorities, giving updates about key pieces of work or projects that the HAP may be able to help support.
 - b. Helping the HAP establish their priorities, sharing local knowledge and insight about local community or environmental issues.
 - c. Encouraging tenants on the HAP to be involved and contribute to Community Committee meetings and workshops.

- d. When appropriate, helping join up HAP funding with local Community Committee funding and other funding sources.
 - e. To support the overall focus on the community, helping bring Tenant Engagement forums together with Community Committee led activity.
4. Community Committees in their July 2019 round of nominations are therefore requested to:
- a. Nominate up to 1 Ward Member per Ward within the HAP area (with the exception of Outer East which has 1 Ward, where 2 nominations from the same Ward are welcomed).
 - b. To undertake the above on the basis that all nominations are for full members, with HAP voting rights.
 - c. Take into account the number of Council homes in each Ward. For Wards with relatively few Council homes nominations are sought on an optional basis (see Appendix 1).
5. Council nominations to the panel will continue to help develop local working relationships, especially between the local housing teams, the Tenant Engagement Service and the local Communities Teams.

Corporate considerations

6.

a. Consultation and engagement

This report facilitates the necessary consultation and engagement with Community Committee Members in respect of appointments to the designated positions and Outside Bodies. Given that the Community Committee is the relevant appointing body, there is no requirement to undertake a public consultation exercise on such matters

b. Equality and diversity / cohesion and integration

Council representation on Housing Advisory Panels enables those appointed Members to act as a conduit in terms of linking the Council's policies and priorities. It also encourages joint working between services to support local projects; these would potentially include matters relating to equality, diversity, cohesion or integration.

c. Council policies and city priorities

Council representation on, and engagement with Housing Advisory Panels, to which the Community Committee has authority to appoint, is in line with the Council's Policies and City Priorities.

d. Resources and value for money

Council representation on the HAPs encourages closer working relationships, in particular the opportunities for the joint funding of projects that meet local needs.

e. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to those decisions taken by Community Committees.

f. Risk management

In not appointing to the HAPs, there is a risk that the Council's designated representation would not be fulfilled and the opportunities and benefits to local tenants and residents not maximised.

Conclusion

7. The Housing Service is seeking nominations to the Outer South Housing Advisory Panel. Community Committees are requested to nominate up to 1 Ward Councillor per Ward within the HAP area. The nominations to the HAPs will continue to help the service build positive working relationships with the Committee and to ensure local priorities are reflected in panel activity.

Recommendations

8. The Outer South Community Committee is requested to nominate up to 1 Ward Member per Ward from each of the Ardsley and Robin Hood, Morley North, Morley South and Rothwell Wards within the HAP area.

Background information

9. The key functions of Housing Advisory Panels remain in principle the same as during 2018/19, and are to:
 - a. Be aware of the needs of local communities and wider Council priorities and use HAP funds to support a range of community and environmental projects that help support these.
 - b. Work with local housing and other Council teams to help review and monitor the delivery of local services and help shape services that meet the local community needs.
 - c. More information is available from www.leeds.gov.uk/hap or from the Tenant Engagement Service, 0113 378 3330 or email housingadvisorypanel@leeds.gov.uk

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Housing Advisory Panel	LCC Homes	Wards	LCC Homes
Inner East	7098	Burmantofts & Richmond Hill	4417
		Gipton & Harehills	2681
Inner North East	3034	Chapel Allerton	1934
		Moortown	490
		Roundhay	610
Inner North West	3759	Headingley & Hyde Park	503
		Little London & Woodhouse	1933
		Weetwood	1323
Inner South	6414	Beeston & Holbeck	2439
		Hunslet & Riverside	1817
		Middleton Park	2158
Inner West	8120	Armley	2694
		Bramley & Stanningley	2965
		Kirkstall	2461
Outer East	4437	Killingbeck & Seacroft	4437
Outer North East	2358	Alwoodley	1124
		Harewood	383
		Wetherby	851
Outer North West	3630	Adel & Wharfedale	644
		Guiseley & Rawdon	703
		Horsforth	889
		Otley & Yeadon	1394
Outer South	4204	Ardsley & Robin Hood	890
		Morley North	934
		Morley South	1105
		Rothwell	1275
Outer South East	4419	Crossgates & Whinmoor	1870
		Garforth & Swillington	876
		Kippax & Methley	1143
		Temple Newsam	1530
Outer West	5009	Calverley & Farsley	728
		Farnley & Wortley	2537
		Pudsey	1744

(2018/19 Year End)

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Report of: Area Leader

Report to: Outer South Community Committee
Ardsley & Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 1st July 2019

For decision

Outer South Community Committee Sub Group Nominations

Purpose of Report

1. To make nominations to each of the Outer South Community Committee Sub Groups for 2019/20 and agree which reports should be presented to them.

Main Issues

2. Members will have considered Appointments to Outside Bodies and Community Champions at this Community Committee in July 2019. Members are now asked to make nominations to each of the Outer South Community Committee Sub Groups for 2019/20.

The 2018/19 representatives are shown below:

Sub Group	Number of places	Current Appointees	Community Committee Champion
Children & Families Sub Group	4	Cllr Lisa Mulherin (Chair) Cllr Bob Gettings Cllr Wyn Kidger Cllr Karen Bruce	Cllr Lisa Mulherin
Environmental Sub Group	5	Cllr Karen Bruce (Chair) Cllr Andrew Hutchison Cllr Wyn Kidger & Cllr Neil Dawson Cllr Karen Renshaw	Cllr Karen Bruce
Older Person's Sub Group	4	Cllr Karen Renshaw (Chair) Cllr Bob Gettings Cllr Judith Elliott	Cllr Karen Renshaw

		Cllr Karen Bruce	
Community Centre's Sub Group	5	Cllr Bob Gettings (Chair) Cllr Ben Garner Cllr Wyn Kidger Cllr Stewart Golton & Cllr Karen Bruce	Cllr Bob Gettings

3. Following the implementation of Community Committees and the new streamlined approach to reports being presented, members are asked to agree to the service reports being presented to the following sub groups, as outlined below

Wellbeing scheme	Organisation	Proposed sub group	Date
Outer South Garden Maintenance Scheme	Morley Elderly Action	Older Person's Working Group	TBC

Recommendation

- Members are invited to nominate representatives for each of the Outer South Community Committee Sub Groups.
- Members are requested to agree to the reports listed in point 3 being presented to the appropriate sub group for discussion and approval.



Report of: Leeds Anti-Social Behaviour Team

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Patrick Bird 0113 37 85473

Date: 1st July 2019 To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Outer South Community Committee with an update on Leeds Anti-Social Behaviour Team Review.

Main issues

2. The attached report is provided at the request of the chair of Outer South Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

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Overview

At recent Committee Meetings a briefing was given around the service review for the Leeds Anti-social Behaviour Team (LASBT).

The briefing outlined the key areas of focus for the review;

- **Triage system for referrals**
- **Creation of a Community MARAC**
- **Review of Mediation provision**
- **Review of Noise Processes**
- **Creation of a Communication Plan**
- **Re-location of the LASBT West Team**
- **Development of an ASB Strategy**

This briefing provides an update of the key areas of focus as the review progresses.

A Q&A section has also been provided in response to questions raised at the Committee Meetings.

Triage System

An effective triage system needs to identify high risk, high harm situations at the beginning of the customer journey. There has been extensive research and development work to understand how to effectively deliver this in Leeds.

Shadowing has taken place at the contact centre to listen to current call handling techniques used for both anti-social behaviour and Adult Social Care calls. There has also been consultation with police colleagues to learn from their call handling and risk assessment processes. An enhanced 'strength based conversation' script is being developed for use by the contact centre and this will identify at the first point of contact the risk attached to the call.

Consultation is underway with the contact centre around delivery of this model. It is also proposed that a central Triage Team is created, and this team will be responsible for undertaking a full risk assessment of all incidents based on the National Policing THRIVE model (Threat, Harm, Risk, Investigation Opportunities, Vulnerability & Engagement).

The team will be responsible for identifying high risk, high harm issues and ensure the appropriate level of response is provided. They will also provide advice and guidance to customers and will be a crucial link between police colleagues in the NPT's and the wider services.

Creation of a Community Marac

The creation of a Community Marac will promote the early resolution for complex and persistent cases. Research is being undertaken to understand the most effective way to deliver this. We have visited Islington Council where a successful Community MARAC has been in place for some time. The learning from their model will assist us as we start to work on our own procedures, Terms of Reference, and Information Sharing/Confidentiality Agreements.

Mediation Provision

The current Mediation provision has been reviewed and it is proposed that a mediation service is commissioned that has the flexibility to work in various localities and at times which suits the needs of residents.

Review of Noise Processes

The noise review is ongoing and is a big piece of work given that almost 60% of incoming referrals relate to noise nuisance. We are working alongside a service design team to review current processes. We have mapped out the customer journey, and have looked at how the day time and out-of-hours services can be joined up more effectively to ensure that available resource is deployed effectively, and based on priority need.

Communication Plan

Our current communications are to be reviewed (website, leaflets etc) to ensure that customers wishing to access the service have clear information and are aware of the services we are able to offer.

We are working with the communications team to look at other outlets to strengthen our communication with residents such as the use of social media.

Location of the LASBT West Team

The current office provision for the West Team does not fully meet the needs of the service, and work is underway to identify alternative accommodation. It is hoped that the team can be co-located alongside a Housing Team in line with the East and South Team model.

Development of an ASB Strategy

An ASB Strategy for Leeds is in development and this will set out the strategic framework for activity going forward. The strategy will be focused around the key themes; Intervention, Prevention, Enforcement, Community Empowerment and Integrated Intelligence. The strategy will include an ASB Action Plan and this will drive the work to be delivered within the strategic themes.

Question - Will the Community Marac duplicate the work of other meetings?
Answer: As part of the research we are undertaking around the Community Marac we are considering other meetings (such as Police Tasking) where there is the risk of duplication of efforts. We have looked at a number of referral mechanisms and if the right process is in place, it should negate this risk.
Question - How will we track outcomes of Mediation cases and know that it works?
Answer: So we're aware of the effectiveness of Mediation we will ensure that a Performance Framework is in place that will evidence the number of cases managed by mediation, this will include the number of cases with a successful outcome, the average duration of a case and we will also measure the levels of customer satisfaction with the service provided.
Question – Is the Noise service under resourced?
Answer: There is high demand for our Out of Hours Noise Service. As part of the noise review we have looked at call handling levels, how we deploy resource and have also looked at how best we can effectively manage customer expectations. We are reviewing the current call handling processes with a view to implementing a system where those in high risk/high harm situations are prioritised.
Question – Has the use of technology for noise reporting been piloted elsewhere?
Answer: The service design team that are assisting with the noise review are looking at a number of options around reporting, this includes the options to report on line and also the use of mobile phone apps.
Question – Can LASBT identify locations across the city where there is a need to allow the necessary resources to be deployed?
Answer: LASBT work closely with a range of partner and services, and under our Information Sharing Agreements we are able to share information around 'Hot Spot' and 'Cold Spot' areas. Our partnership approach means that we are able to deploy officers where there is most need. For future the Proposed Triage Team will also have a crucial role to play in identifying problematic people and places at the earliest opportunity.
Question – Is there adequate capacity for deployment of LASBT staff in the rural areas?
Answer: Yes there is capacity for officers to be deployed to rural areas, and this would be based on intelligence from partners and reports of anti-social behaviour/calls for service. We do try and keep officers working within a geographical areas as we believe this strengthens our partnership approach. However officers can be deployed to any area across the City.

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Report of: Area Leader

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos 07712 217267

Date: 1st July 2019 For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an

appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.

15. The Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

16. **Associated Recommendation:** Members are asked to review the minimum conditions as set out in paragraph 14 of this report, consider whether any amendments are required and approve such conditions for operation in 2019/2020. These conditions would need to be satisfied prior to an urgent delegated decision being taken in between formal Community Committee meetings in respect of the administration of Wellbeing and Youth Activity budgets and also the use of the CIL Neighbourhood Fund which has been allocated to the Committee. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

17. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2019/2020

18. The total revenue budget approved by Executive Board for 2019-2020 was **£124,750.00**.

Table 1 shows a carry forward figure of **£ 83,631.39** which includes underspends from projects completed in 2018-2019. **£ 51,221.50** represents wellbeing allocated to projects in 2018-2019 and not yet completed. The total revenue funding available to the Community Committee for 2019-2020 is therefore **£157,159.89**. A full breakdown of the projects approved or ring-fenced is available on request.

19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

20. The Community Committee is asked to note that there is currently a remaining balance of **£111,794.25**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2019/2020

	£
INCOME: 2019-2020	£124,750.00
Balance brought forward from previous year	£ 83,631.39
Less projects brought forward from previous year	£ 51,221.50
TOTAL AVAILABLE: 2019-2020	£157,159.89
Area wide ring fenced projects	£
	£
Total spend: Area wide ring fenced projects	£

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Money Buddies	£8,865.64	£2,216.41	£2,216.41	£2,216.41	£2,216.41
St George's Parade and Community Event	£1,500.00		£ 750.00	£ 750.00	
Going Places 2019/20	£3,500.00	£ 875.00	£ 875.00	£ 875.00	£ 875.00
Outer South Garden Maintenance Service	£28,000.00	£7,000.00	£7,000.00	£7,000.00	£7,000.00
Woodlesford Bowling Club – Winter green maintenance	£3,500.00				£3,500.00
Totals	£ 45,365.64	£ 10,091.41	£10,841.41	£10,841.41	£13,591.41
Total spend: Area wide + ward projects	£ 45,365.64	£ 10,091.41	£10,841.41	£10,841.41	£13,591.41
Balance remaining (Total/Per ward)	£111,794.25	£35,628.39	£26,356.56	£24,697.76	£25,111.54

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

21. There following projects are presented for Members' consideration:

22. **Project Title:** Drighlington Summer Gala 2019

Name of Group or Organisation: Drighlington Events Committee

Total Project Cost: £ 9,314.50

Amount proposed from Wellbeing Funds 2019-2020: £ 1,972.00

Wards covered: Morley North, Morley South

Project Description: The funding will be used to support the Drighlington Summer Gala 2019. This has run for 5 years previously and is a free event that is well attended by both the local community and surrounding areas. Please see below some of the attractions that will be available on the day:

- Market and Community Stalls
- Funfair rides and stalls
- Children's Entertainment including:
- Creature corner
- Bubbleologist
- Face Painter
- Climbing Wall
- Zorb Balls
- Miniature Tractors
- Silent Disco
- Giant Sandpit
- Juggler
- Live Entertainment

- Gala Queen
- Licensed Bar (subject to license application)
- Various Catering stalls
- Village Parade to open the Gala
- School Choir

The funding will be used towards the cost of putting on the event, traffic management for the parade, publicity, and some of the entertainment costs.

Community Committee Priorities:

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Older residents in Outer South are enabled to participate in local community activities

23. Project Title: Morley Arts Festival Development

Name of Group or Organisation: Morley Arts Festival

Total Project Cost: £35,500.00

Amount proposed from Wellbeing Funds 2019-2020: £11,000.00

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Project Description: Morley Arts Festival is now in its 14th year and has built a reputable positive track record of delivering an outstanding annual Festival. In 2015 the formally named Morley Literature Festival underwent a rebrand becoming Morley Arts Festival to incorporate all arts forms and engage with new and increasing audiences. Historically the Festival is attended by local people of all ages as well as visitors from across the UK.

The Festival is fully inclusive and caters for all ages and varied interests through a various programme of activity, events, workshops, talks and walks. Morley Arts Festival continues to attract high profile speakers and celebrities as well as other less known artists that undoubtedly attract high numbers of audiences each year.

This year's festival theme is 'Explore', inspired by this year's 50th anniversary of the moon landings. We are inviting participants to 'explore' all arts and cultural experiences including the written and spoken word, live music, performing arts and theatre, visual arts exploring various materials, community art and more. The program is being developed with a number of enticing events and appearances which will engage new and established audiences.

This year's Festival will take place 25/09/18 – 12/10/18 at a number of venues across the borough including Morley Town Hall, Woodkirk Academy, Morley Library, St Paul's Church, various business premises within Morley town centre including Cucina Bar and Restaurant, Topsy Cow bar and Artsbloc. Some outdoor activities will take place along Queen Street, Morley town centre. Events and activities will be scheduled at different times throughout each day and week to attract various audiences.

The Festival is delivered by the Director who is paid sub-contractor on a freelance basis. This year the Director is being tasked with delivering the internationally acclaimed schools programme in addition to the usual programming and directorship of the Festival.

With the support of a voluntary committee of 12, there are also a growing number of opportunities for Festival volunteers to get involved and support festival delivery as ambassadors, event marshals and stewards.

Community Committee Priorities:**Best City for Business**

- Support work that helps town and district centres remain commercially active and vibrant
- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

24. **Project Title:** Public Footpath Rothwell No. 36 surface improvement scheme

Name of Group or Organisation: Public Rights of Way, Parks & Countryside, LCC

Total Project Cost: £ 3,000.00

Amount proposed from Wellbeing Funds 2019-2020: £ 1,500.00

Wards covered: Rothwell

Project Description: To improve the surface of Public Footpath 36 by surfacing the footpath in crushed stone to a length of 60 metres and to a width of approximately 2 metres. Currently the surface of the path consists of earth and it is very susceptible to becoming muddy.

Footpath 36 is located in Rothwell, on the eastern edge of Oulton village, and provides access for pedestrians from Farrer Lane to open countryside past existing housing. The footpath is well used by pedestrians accessing local amenities and shops within Woodlesford and Oulton from residential areas. The path is not adopted and is only maintained in character. The section proposed to be improved is unsurfaced but it links to other surfaced paths. The proposed works will significantly improve the quality of the current surface and would improve accessibility for members of the public and those using push chairs.

Community Committee Priorities:**Best City for Business**

- Support work that helps town and district centres remain commercially active and vibrant

Best City for Communities

- Neighbourhoods in Outer South are clean and attractive
- Residents in Outer South are safe and feel safe
- Have an asset base which is fit for purpose

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy

25. **Project Title:** Thorpe, the Great Outdoors

Name of Group or Organisation: Thorpe Community Centre CIO

Total Project Cost: £ 1,737.98

Amount proposed from Wellbeing Funds 2019-2020: £ 868.99

Wards covered: Ardsley and Robin Hood

Project Description: The grant will be used to remove a garden area in front of the Community Centre and replace with flag stones. This will enable the whole front building

yard to be used for activities. Young children will be the main beneficiaries but the elderly will also benefit. Currently, with the garden in situ, there is no room for outdoor activities. The work will be carried out by Parks and Countryside.

Community Committee Priorities:

Best City for Business

- Support work that helps town and district centres remain commercially active and vibrant

Best City for Communities

- Neighbourhoods in Outer South are clean and attractive
- Have an asset base which is fit for purpose

26. Project Title: Youth Service - Consultation

Name of Group or Organisation: Youth Service, LCC

Total Project Cost: £ 1,000.00

Amount proposed from Wellbeing Funds 2019-2020: £ 1,000.00 (Community Engagement Ringfence)

Wards covered: Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Project Description: To deliver consultation at various Mini Breeze events in Outer South Leeds, with young people. Refreshments provided by the Youth Service such as food (hot dogs), as well as water and soft drinks are incentives for children and young people to complete the consultation.

Community Committee Priorities:

Best City for Business

- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

27. Project Title: Morley Town Centre Management

Name of Group or Organisation: Morley Town Centre Management Board

Total Project Cost: £ 23,000.00

Amount proposed Wellbeing Funds 2019-2020: £ 10,000.00

Wards covered: Morley North, Morley South

Project Description: The grant will be used to contribute to the funding of the Town Centre Manager role. This position has been active for 8 years on a freelance basis. The role of Town Centre Manager includes the coordination, planning, delivery and evaluation of all town centre events in Morley. The role has also grown substantially over the last 5 years and contributes heavily to the vibrancy and sustainability of our local high street and town centre. A large part of the role includes significant business engagement working with the growing number of independent and national businesses and retailers in the town to offer support for growth, marketing and investment. The role also involves working in partnership with landlords and letting agencies to ensure any vacant premises are looked after, well-presented and ultimately let quickly.

The Town Centre Manager works closely with Leeds City Council, Morley Town Council and Morley Chamber of Trade in the development and maintenance of new and established projects all of which are designed carefully and well thought out to contribute to the vibrancy of Morley town centre. These projects are led by the Town Centre Manager and include:

- The coordination and introduction of free town centre WiFi – working with contractors, coordinating access and diaries, sourcing finance. Ensuring risks assessments and work schedules are in place and a timescale is met. The role also includes the publicity of this project to the community and wider public to entice residents, new businesses and visitors to spend more time in the town centre. There is a second phase of this project planned to capitalise on the smart phone technology as a marketing tool in the promotion of local businesses, shops, cafes, bars and restaurants. The Town Centre Manager also leads on the collection of sensitive data, trends and usage to inform Town Centre Management and other partners of the effectiveness of this exciting addition to Morley.
- Leading on 'Artspace'. An exciting renovation and landscaping of the Windsor Court development outside Morley Town Hall. To invigorate and improve this community space as part of a significant public realm project incorporating a covered performance space, seating, planting and a digital screen. Working with key partners from Leeds City council, Elected Members, Morley Town Council, Groundworks Trust Leeds, Morley Community Archives in the design and implementation stages, sourcing funding and commercial sponsorship
- Representing Morley and working alongside the Institute of Place Management at Manchester Met and Springboard UK in an ongoing national research project 'Big Data Small Users' exploring the correlation between footfall and sales in UK town centres. Providing data and figures to identify local and national shopping trends and visitor information that can be used to inform future events, schemes and initiatives
- To maintain and strengthen the on-going partnership with the White Rose Shopping Centre, holding regular catch up meetings with their management team informing them of developments in Morley and receiving like for like information about the Shopping Centre. Managing an annual sponsorship deal between the White Rose and Morley Town Centre Management Board
- To coordinate, deliver and evaluate the annual events programme for the town centre including but not limited to: Easter Bonnet Parade, St George's Street Festival, Outdoor Cinema and Yorkshire day celebrations, Lantern Festival and Christmas Lights Switch-On and Festival. For each of these events, the town centre manager role consists of:
- Production of event plans, risk assessments, ensuring relevant PL and EL insurances are in place, attracting commercial sponsorship deals and other funding opportunities, recruitment of volunteers to support event delivery, bookings of street entertainment, performers, musicians, stage hire, children's entertainment. presenters and more. Hire agreements with suppliers. Ensuring health and safety at large public events through liaison with LCC SAG, Highways, traffic management companies, working with the NPT to ensure ongoing public safety and anti-terrorist measures are fully in place, provision of relevant first aid cover and working with environmental health for the provision of litter removal and management. Attendance at all events to ensure the smooth running and public safety and managing a team of volunteers. Post event evaluations and reporting to Town Centre Management, funders and other relevant partners.
- Leading on the introduction of a new Crime Reduction Partnership with Business Against Crime in Leeds (BACIL), The Police, Morley Town Council and Morley Town Centre Management Board in the introduction of a shop radio scheme
- Working to support traders of Morley Indoor Market through marketing and social media campaigns, directing some resources within the market on event days, ongoing conversations and ideas about increasing footfall into the market

- Leading on a proposed Business Plan for Morley. Working with a steering group of business representatives in the process, leading on the consultation with over 450 local businesses within the town centre area including face to face meetings, e newsletters, printed material, meetings with headquarters of national companies. Liaising with LCC departments such as City Development, Highways, Environmental Health, Parks and Countryside's and others to collate local intelligence. Leading on and delivering a high-profile marketing strategy including an active social media campaign, press releases for the local newspapers, radio and TV. Coordinating steering group meetings and recruitment of steering group members. Attending networking and training with town centre managers UK to keep up to date with national legislation and best practice. Leading on the writing of a compelling business plan that will contribute significantly to the sustainability of Morley town centre.

The business plan will ensure Morley town centre continues to grow and thrive during period of national austerity for UK high streets. The Morley Town Centre Manager is driving forward this project in the hope Morley can become a destination of choice for residents and visitors to spend their valuable time and money with Morley businesses, shops and hospitality venues.

It is expected that the Town Centre Manager role will continue to be an influential and proactive lead in ensuring the future of Morley town centre as a thriving commercial, cultural and retail centre. (job description available on request).

Community Committee Priorities:

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Neighbourhoods in Outer South are clean and attractive
- Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

28. Project Title: Friday Night Project

Name of Group or Organisation: Outer South Youth Service, LCC

Total Project Cost: £ 1,919.00

Amount proposed Wellbeing Funds 2019-2020: £ 1,919.00

Wards covered: Ardsley and Robin Hood, Morley North and Morley South

Project Description: The funding would support the session at Morley Leisure Centre on a Friday night, the session engages a high number of young people and contributes to the reduction of Anti-Social Behaviour in the town centre.

The Friday Night Project has been running for 6 years and has worked with over 90 young people per month. Youth Workers provide a service that targets and works with young

people who would not normally engage in Youth Club sessions so this project provides an array of activities that stimulate and engage young people from 13 to 19.

The sessions have tackled issue based work such as knife and weapon awareness, drugs and alcohol misuse, domestic violence and child sexual exploitation and the planned sessions have worked in conjunction with the area policing team to address concerns of ASB. Youth workers use sports activities (cricket, volleyball, football, basketball and tennis) and much more to engage young people in team building, soft skills and encourage those who participate to build trust and respect.

Youth service staff also work with some of these young people individually due to issues of concern that can be elevated rather than being referred to other services. These issues can be related to education, employment and training, NEETs, relationships and sexual health matters. Staff gives support to any young person who asks for this help and they do not discriminate or judge those involved.

Community Committee Priorities:

Best City for Business

- Provide opportunities for people to get jobs or learn new skills

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Residents in Outer South are safe and feel safe
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

29. Project Title: Rothwell Summer Carnival

Name of Group or Organisation: Rothwell & District Carnival Committee

Total Project Cost: £ 4,000.00

Amount proposed from Wellbeing Funds 2019-2020: £ 3,000.00

Wards covered: Rothwell

Project Description:

- Market and Community Stalls
- Funfair rides and stalls
- Children's Entertainment including:
 - o Petting Farm, a mobile Climbing Wall, Beach Area (subject to Parks approval), Face Painter
 - o Donkey rides, Children's entertainers 'a dash of wonder', circus skills, bungee trampolines,
 - o Dancers & Rockettes
- Licensed Bar (subject to license application)

The funding will be used towards the cost of putting on the event, publicity, and entertainment costs.

Community Committee Priorities:

Best City for Business

- Support work that helps town and district centres remain commercially active and vibrant

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

30. **Project Title:** Rothwell Christmas Carnival & Lights Switch On

Name of Group or Organisation: Rothwell & District Carnival Committee

Total Project Cost: £ 1,788.00

Amount proposed from Wellbeing Funds 2019-2020: £ 1,000.00

Wards covered: Rothwell

Project Description: This event has been held for the last few years and consists of a Christmas Market, a Fairground and Entertainment on Commercial Street in the centre of Rothwell. Whilst separately organised the carnival is (usually) held on the same day as the Blackburn Hall Christmas Fayre and culminates with the LCC Christmas Lights being switched on followed by a firework display. The event is held on Commercial Street in Rothwell and is open between 11.00am and 5.30pm with set up and dismantling before and after these times (full day is between 7.00am and 8.00pm). The event is well attended with estimates of 2,000 people across the day

The funding will be used towards the cost of the fireworks and snow blowers which are provided by a professional display company.

Community Committee Priorities:**Best City for Business**

- Support work that helps town and district centres remain commercially active and vibrant

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Older residents in Outer South are enabled to participate in local community activities

Delegated Decisions (DDN)

31. Since the last Community Committee on Monday 18th March 2019, the following projects have been considered and approved by DDN:

- a) Bench Morley Mural - Morley Murals Committee - £1,000.00
- b) Flowers, Plants and Shrubs - Woodkirk with Tingley In Bloom - £600.00
- c) Morley In Bloom Board - Morley In Bloom - £875.00
- d) 3xSID Devices Ardsley & Robin Hood - Highways & Transportation LCC - £9,330.00
- e) Leeds Money Buddies Outer South - Burmantofts Community Projects (Leeds Money Buddies) - £8,865.64
- f) St George's Parade and Community Event - The Royal Society of St George's Society (Leeds branch) - £1,500.00
- g) Breeze Holiday Camps - Out of School Activities Team LCC - £1,745.00
- h) Canvas Club - Morley Community Church - £1,130.00

- i) DAZL Outer South Active Communities Project – DAZL - £4,620.00
- j) Urban Arts Project - DJ School UK - £3,920.00
- k) Ardsley Reservoir Outdoor Activity Sessions - Groundwork Leeds - £1,900.00
- l) Leeds Little Libraries – Leeds Little Free Libraries - £8,000.00
- m) Mini Breeze - The Breeze Projects and Events Team - £14,400.00
- n) Scouting For All - 8th South Leeds (Carlton) Scouts - £3,582.00
- o) WLAC Outer South Outdoor adventures & fun days 19/20 - West Leeds Activity Centre - £2,900.00
- p) Youth Service Outer South - Youth Service LCC - £20,020.00

Declined Projects

32. Since the last Community Committee on Monday 18th March 2019, no projects have been declined.

Monitoring Information

33. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

34. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 18th March 2019:

Outer South Garden Maintenance Service - Morley Elderly Action

Morley Elderly Action was commissioned by Leeds City Council Outer South Community Committee to deliver a one-year gardening scheme to cover the 4 wards of the Outer South. Part funding was given to provide 4,625 hours of gardening at a subsidised rate. The remaining funding was provided by the Housing Advisory Panel.

MEA has provided an excellent, much needed garden service, as commissioned for about 18 years. It has run at its capacity for some years now. Careful management and budgeting allow funding to provide a service throughout the year. The MEA Gardening Scheme delivers a quality product which is unique to anything else available in this area. The scheme has improved every year because of experience and would be difficult to replace.

Clients are provided with a completely trustworthy, DBS checked, professional maintenance gardener for a reasonable cost after the subsidy is applied. They use well maintained equipment and vehicles and have the full backing of Morley Elderly Action, a respected and well-known charity.

MEA use professional maintenance gardeners who all have their own business. We had 10 gardeners working for us during this period. Each gardener works a number of hours under the scheme. The gardeners prioritise our work. They all carry identification. They all wear a distinctive blue t-shirt with an MEA gardening logo on the front. This makes them easily recognisable to clients, family and neighbours. All our gardeners are DBS checked and are carefully selected by MEA for their compassion and understanding of elderly people as well as their work ethics. Our gardeners are sympathetic with clients who suffer

from memory problems including dementia. All our gardeners 'go that extra mile' for their clients. From changing a light bulb to putting out bird food, they will help if they can.

We have 2 female gardeners working for us which has proved useful occasionally. Some ladies prefer to have a female as they feel more comfortable. The gardeners also let us know if they think anything is untoward and we will take appropriate action.

The service is carefully monitored. The Gardening Co-ordinator asks all gardeners to complete a time sheet on their rounds. This gives a wealth of information which is used to record statistics and data for budgeting and monitoring. The time sheet is signed by the client who confirms that the gardener has completed his full allocated time with them and there is opportunity for them to make any comments. The present Gardening Co-ordinator has run the gardening Scheme for the past 9 years and because of this, has a good working relationship with all the gardeners, many who have worked for MEA for several years. She knows many of the clients well and would like to think that she is approachable to both gardeners and clients in case of any problems or issues. The Gardening Co-ordinator also acts as a middle point for any messages or information between gardeners and clients. Sometimes it is necessary to liaise with families when a client is unable to look after their own affairs or they are in hospital or in respite care. We can maintain their garden service and receive payment from their family ensuring that when they do come home, their garden is neat and tidy.

Most people say that the gardening service is invaluable as they cannot do gardening any more due to disability or old age. They still want a neat and tidy garden to look out on to or to sit in. It makes them feel more content and happy to see a lovely garden. A lot of ladies are happy to see the garden their late husband tended is still being looked after.

This helps to prevent depression and despair at not being able to cope with the garden. It also helps to prevent accidents, such as tripping and falling as the garden is neat and tidy and does not have overgrown bushes and grass. A client can also benefit from being able to sit in their garden or walk round it promoting a healthier lifestyle including exercise.

It is also possible to say that because a garden is tended regularly, it could prevent people thinking an elderly person is living there, perhaps preventing unwanted visitors, especially bogus gardeners.

The number of gardens registered on the scheme started at 329 in April 2018. This number remained similar throughout the season and the number of gardens remaining on the scheme at the end of the year was 339. The number of gardens serviced, however, throughout the year was 387. The number of people benefiting from the scheme was greater, at least 444 as some people are living with a spouse/other. The number of council properties attended was just over a quarter.

Of the clients who submitted their age, 13 qualified under the disablement ruling; 38 clients were in the 67-70 group, 203 in the 71-84 group and 133 were in the 78 and over group. 262 clients were either registered disabled or considered themselves to have a disability. 334 of all the clients (including couples who were recorded) were female and 110 were male. Three households did not fall into the category of white British.

The breakdown for the number of gardens using the gardening scheme across the four wards of Outer South is as follows: - Morley North - 92, Morley South – 133, Rothwell - 66

and Ardsley and Robin Hood – 96. A lists of streets and postcodes of the households involved is available on request.



St George's Parade and Community Event 2018 - The Royal Society of St George's Society (Leeds branch)

The parade took place in the centre of Morley on Sunday 22nd April 2018. There was 1400 people in the parade and over 6,000 people spectating and involved in the day's activities.

The event at the cricket/rugby clubs has improved relationships between the organisations which benefits the community as they were open on the day hosting entertainment like jousting, re-enactment, side shows, magic show, Punch and Judy show, charity, food and games stalls and fun fair. Which encourages people to use the venue and both host many charity events throughout the year. The local businesses that don't normally open were open for the day.

All activities excluding food and fun fair are free to the community and supported year on year by funders.

Children and young people take part in the parade through Scouts, Cubs, Brownies and Girls guides and cadets. The event is also very well attending spectator wise by children and young people as they are well caterer for with the above examples and the fire engine, animal petting, guide dogs and many more. The children and young people always give positive feedback about the event and it is clear to see on the day that they are enjoying the event.



Holiday Programme Outer South - Leeds Youth Service

The School Holiday programmes over 2018/2019 was delivered within Ardsley Robin Hood, Morley North, Morley South and Rothwell worked in partnership with, Social Care, Schools, Police, parents and carers. All activities organised were linked to the Children's and Young Peoples Plan and consultation with the Outer South Youth Matters Group. The programmes were split in terms of some events being in the local community as activity days / local events and the other part being trips out chosen by young people.

The programme targeted Young People 11+ and promoted all events and trips on the Breeze Culture Network. The partnership delivered , One week school holiday programme in February 2018, one week school holiday programme in Easter 2018 , four week holiday programme in summer 2018, one week school holiday programme in October 2018, one week school holiday programme in February 2019, two week school holiday programme in April 2019 and Activity days x 4. Activities included:

Paintball, Go Doncaster Dome Ice Skating and swim, Tick Tock unlock, Valentines Fair, Laser zone, Bowling, Blackpool, Alton Towers, Flamingo Land and Light Water Valley with Activity Days at Scatchard Park, Gildersome Cricket Club, Lewisham, Black Gates Primary School, East Ardsley Wreck and Rothwell Spring Head Park. A full breakdown of the numbers of young people who attended is available on request.

Morley Arts Festival - Morley Arts Festival Committee

Morley Arts Festival celebrated its 13th successful year during 2018 and has built a reputable positive track record of delivering an outstanding annual festival. Historically the Festival is attended by local people of all ages as well as visitors from across the UK. The Festival was fully inclusive and catered for all ages and varied interests through a various programme of activity, events, workshops, talks and walks.

Morley Arts Festival continues to attract high profile speakers and celebrities as well as other less known artists that undoubtedly attract high numbers of audiences each year.

Last year's Festival theme was 'Inspirational People' and the program incorporated number of enticing events and appearances which engaged new and established audiences.

Festival dates were 26/09/18 – 13/10/18 at a number of venues across the borough including Morley Town Hall, Drighlington Primary School, Morley Library, Church of Nazarene, various business premises within Morley town centre, and outdoor activities along Queen Street, Morley town centre. Events and activities took place at different times throughout each day and week to attract various audiences.

The Festival was delivered by the Director who is paid contractor along with the schools program coordinator, also paid on a freelance basis. With the support of a voluntary committee of 12. There was a growing number of opportunities for Festival volunteers to get involved and support festival delivery as ambassadors, event marshals and stewards.

The programme was carefully put together by the Festival Director to complement the Festival theme whilst being mindful of good value for money and delivering a cost-effective Festival. The Festival was a significant success for the town of Morley and also as part of Leeds city wide cultural scene and the wider offering of multiple festivals in the north of England. Delivering 30 high profile events across 19 days, with new commissions, creating new and maintaining existing partnerships – all with considerable media coverage.

The Festival Programme

Last year's programme comprised of 30 public events, of which 3 were free of charge.

The Festival continued to enjoy the patronage of Gervase Phinn, unfortunately Gervase was unavailable to attend this year's Festival due to other commitments abroad. Headline artists included Jeremy Vine, Milly Johnson, Northern Ballet, Dr Annie Gray and Simon Brown.

This year's programme engaged young audiences through the delivery of family friendly workshops. Harry Potter wand making and drama delivered by Wrongsemble and Puss in Boots workshops delivered by Northern Ballet meant younger and older audiences were engaged in the Festival activities both receiving positive feedback. One unexpected outcome of the Northern Ballet workshop delivered to the Luncheon Club at St Peter's Church was members of the club have since independently booked tickets to see Northern Ballet's production of The Nutcracker this Christmas.

The Festival programme mainly attracted local audiences from Morley and the local vicinity as well as North Yorkshire, Manchester W1, Stratford, South Yorkshire, Wakefield, Kirklees, Bradford and Rothwell all due to targeted on-line marketing campaigns.

Ticket sales varied with many events selling out to full capacity. Sell outs included, Afternoon Tea with Tricia Stewart, Harry Potter workshops with Wrongsemble, Northern Ballet workshops, Dr Annie Gray The Greedy Queen, Milly Johnson and Four Mums in a Boat with Frances Davies.

Ticket prices were largely maintained at 2017 levels ranging from £4 - £15, with the exception of the gala dinner Festival finale priced at £30 to include a 2-course evening meal.

Satellite events were organised in Gildersome, Tingley, Woodkirk and Churwell and were organised and promoted by the Festival Director with committee members' support for the Gildersome event. All three were supported by local audiences although the venues and budgets had determined the kind of author or event we can offer at these locations. The formal launch was replaced by the first ever 'Takeover Fest'. A 'soft' launch this year to intentionally engage a younger audience. Although audience figures waivered during the day, this event was surprisingly well received and attended by approx. 2000 participants. Takeover Fest 2018 29/09/18

Despite the regional literature scene becoming more crowded with festivals running at similar times in Wakefield, Ilkley and Sheffield, it is felt that due to the quality and success of this year's festival incorporating different events and activities across all art forms, we can continue to draw on increased audience figures as the Festival grows in to the future. MAF is more accessible and approachable with new audiences who wouldn't necessarily have attended events in the past. The demise of neighbouring Headingley Literature Festival should also be noted.

Each event delivered ran at a profit or broke even with the exception of Jeremy Vine and Jazz It Up where both artists were more expensive than others. However, feedback from participants and audience members were nothing but positive about both events. The 'enjoyment factor' can override the cost elements and this needs to be taken into consideration. Equally by bringing in higher profile artists contributes to the positive reputation and raising the aspirations of the Festival. Other more profitable events and the overall profit of the Festival meant that these less profitable events could be supported.

Venues were used throughout Festival to promote accessibility, variety and further engagement throughout the borough of Morley, allowing for a wider audience to engage with the Festival in their own neighbourhoods. Additional venues included: Morley Town Hall, St Peter's Church, Drighlington Primary School, Gildersome Meeting Hall, Gildersome Primary School, Woodkirk St Marys, Tingley Methodist Church, Cucina Café Bar and Restaurant, Morley Working Men's Club, Churwell Working Men's Club. The Festival Director was keen to deliver the Festival in a variety of places, by delivering workshops and activities in accessible spaces already accessed by the public, i.e. cafes and bars, taking the Festival out into the community. This was very effective and had the added benefit of supporting local establishments and businesses.

Morley Town Hall continues to be enjoyed by audiences and visiting artistes alike. Many people commented on the opulent surroundings making this a very significant and fit for purpose venue for future events. Committee members also commented on the Large Banqueting Room in Morley Town Hall being a perfect location for the Festival events.

- 20 days of the arts in Morley
- 3127 attendees at 30 live events
- 300 children across 8 Morley Schools involved in the Schools Programme

The majority of our audiences are made up of a mix of men and women between the ages of 25 – 65yrs, living within the local area of Morley. We also attract other audience members from across the UK who travel to the Festival for specific events of interest, e.g. Members of the Manchester WI attended the Afternoon Tea to hear the original Calendar Girl, Tricia Stewart talk about her memoirs.

Our targeted events such as Northern Ballet workshops and Harry Potter workshops catered and were promoted specifically for younger children aged 0-5yrs and older people aged 55yrs +. The Takeover Festival was a one-day event delivered by young people aged 25 and under. These events were planned deliberately to engage with those key audiences who don't traditionally attend Morley Arts Festival. A Full report is available on request.



Wellbeing Budget 2019/20 Ring-fences

35. As in previous years, Members are asked to consider the following ring-fence amounts against the 2019/20 Wellbeing allocation. Changes to the suggested figures will have an impact on the amount of budget available for new schemes.

36. Based on a 2018/19 spend of **£4,723.64**, the **small grant** allocation to be set at **£5,000.00**.

37. In 2018/19 the Community Committee allocated **£1,500.00** to a **Communications Budget**. Based upon a spend of £36.75 in 2018/19, Members are asked to consider ring-fencing **£1,500.00** (£375.00 per ward) to support Community Engagement Activities. This would cover costs to promote activities such as leaflet printing, venue hire, food/refreshments and transport costs, as well as distribution of the Community Committee newsletter. Any request for schemes outside these categories would need to be considered separately through the usual wellbeing process.
38. **£1,500.00** for **Community Skips** based on **£729.18** spend in 2018/19 and **£854.49** spend already in 2019/20.
39. In recent years a number of events have been delivered in Rothwell under the banner **Rothwell Celebrations**. To ensure the delivery of these events, a proposed allocation of **£8,000.00** for 2019/20 is included.
40. The **Outer South Christmas Trees and Lights**, including decorations, received an allocation of **£16,000.00** in 2018/19. Assuming no other enhancement to schemes or cost rises it is proposed to ring-fence **£16,000.00** for 2019/20. Final project proposals and costs will be presented to a future Community Committee.
41. The Community Committee ring-fenced **£2,000.00** for the **Community Heroes Event** in 2018/19 as the event didn't take place the funds have been rolled forward to this year's allocation and match funding of **£500.00** will be applied for through the Housing Advisory Panel.
42. The Community Committee ring-fenced **£1,500.00** to support events to coincide with the **International Day of Older People** in 2018/19. It is proposed that **£2,000.00** be ring-fenced for similar events in 2019/20.
43. The Community Committee ring-fenced **£2,000.00** to support a Youth Summit to engage with children and young people. It is proposed that **£2,000.00** be ring-fenced for similar event in 2019/20.

Youth Activities Fund Position 2019/2020

44. The total available for spend in the Outer South Community Committee in 2019/20, including carry forward from previous year, was **£91,487.24**.
45. The Community Committee is asked to note that so far, a total of **£60,271.44** has been allocated to projects, as listed in **Table 2**.
46. The Community Committee is also asked to note that there is a remaining balance of **-£1,945.56** in the Youth Activity Fund. A full breakdown of the projects is available on request. It is proposed that **£2,681.09** be moved from Wellbeing to cover these costs.

TABLE 2: Youth Activities Fund 2019/2020

	Total allocation	Ward Split 8-17 Population (9,841)			
		2,634	2,391	2,239	2,577
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Income 2019/2020	£54,210.00	£14,340.22	£13,250.17	£12,664.71	£13,954.90
Carried forward from previous year	£37,277.24	£7,891.92	£9,831.81	£9,831.81	£9,631.81
Total available (including brought forward balance) for schemes in 2018/2019	£91,487.24	£22,322.04	£23,081.97	£22,496.52	£25,586.71
Schemes approved in previous year to be delivered this year 2018/2019	£31,215.80	£6,466.46	£8,316.44	£8,316.45	£8,116.45
Total available budget for this year 2019/2020	£60,271.44	£15,855.58	£14,765.53	£14,180.07	£15,470.26
Projects 2019/2020	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Breeze Holiday Camps	£1,745.00			£872.50	£872.50
Canvas Club	£1,130.00		£565.00	£565.00	
DAZL	£4,620.00	£1,155.00	£1,155.00	£1,155.00	£1,155.00
Urban Arts Project	£3,920.00	£980.00	£980.00	£980.00	£980.00
Ardsley Reservoir Outdoor Activity Sessions	£1,900.00	£950.00		£950.00	
Little Free Libraries	£8,000.00	£2,000.00	£2,000.00	£2,000.00	£2,000.00
Mini Breeze	£14,400.00	£3,600.00	£3,600.00	£3,600.00	£3,600.00
Scouting For All	£3,582.00	£1,791.00			£1,791.00
West Leeds Activity Centre	£2,900.00	£725.00	£725.00	£725.00	£725.00
Youth Service OS	£20,020.00	£5,005.00	£5,005.00	£5,005.00	£5,005.00
Total spend against projects	£62,217.00	£16,206.00	£14,030.00	£15,852.50	£16,128.50
Remaining balance per ward	-£1,945.56	-£350.42	£735.53	-£1,672.43	-£658.24

Small Grants Budget 2019/2020

47. At this Community Committee ward members have been recommended to allocate a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

TABLE 3: Small Grants 2019/2020

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
Morley's Got Games	LCC Libraries Team	Morley South	£104.94	£104.94
Totals			£104.94	£104.94
Small grant remaining			£ 104.94	

Community Skips Budget 2019/2020

48. At this Community Committee ward members have been recommended to allocate a skips budget of **£1,500.00**. Approved community skips detailed in **Table 4**.

TABLE 4: Community Skips 2019/2020

Location of skip	Date	Total amount	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Westwoodside Churwell, near the junction with Woodcross, the nearest post code is LS27 9JY	20/04/2019	£257.82		£257.82		
Westwoodside Churwell, near the junction with Woodcross, the nearest post code is LS27 9JY	01/05/2019	£298.32		298.32		
Pastures in rothwell	03/05/2019	£149.19				£149.16
Gildersome Meeting Hall	06/06/2019	£149.16		£149.16		
Total:		£854.46				

Capital Budget 2019/2020

49. The Outer South Community Committee has a capital budget of **£64,462.00** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2019/2020

	£	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2019	£49,208.00	£10,181.91	£3,720.22	£24,992.80	£10,313.07
Capital Injection April 2019	£15,254.00	£3,813.50	£3,813.50	£3,813.50	£3,813.50
Starting totals 2019/2020	£64,462.00	£13,995.41	£7,533.72	£28,806.30	£14,126.57

Community Infrastructure Levy (CIL) Budget 2019/2020

50. The Community Committee is asked to note that there is **£37,076.24** total payable to the Outer South Community Committee with **£37,076.24** currently available to spend. The breakdown is as follows Ardsley and Robin Hood, **£35,639.97**, Rothwell, **£1,436.27**.

51. It was previously agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in. Morley North and Morley South will be administered by Morley Town Council. Given that there is no Parish or Town Councils covering the Wards of 'Ardsley and Robin Hood' and 'Rothwell', the Committee is asked to agree that decisions being taken on the spending of CIL neighbourhood funds in respect of those Wards will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision. If this process is agreed, prior to any such decisions being taken, officers will ensure that the 'minimum conditions' as set out in paragraph 14 have been fully satisfied'.

Corporate Considerations**Consultation and Engagement**

52. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

53. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Policies and City Priorities

54. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

55. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

56. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

57. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

58. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

59. Members are asked to:

- a. To review and agree the 'minimum conditions' regarding the taking of urgent delegated decisions in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee'. (paragraph 16)
- b. To note details of the Wellbeing Budget position (Table 1)
- c. To consider and determine Wellbeing proposals (paragraphs 22 - 30)
- d. To note details of the projects approved via Delegated Decision (paragraph 31)
- e. To note monitoring information of its funded projects (paragraph 34)
- f. To consider and determine Rinfence proposals (paragraphs 36 - 43)

- g. To note details of the Youth Activities Fund (YAF) position (Table 2)
- h. To note details of the Small Grants Budget (Table 3)
- i. To note details of the Community Skips Budget (Table 4)
- j. To note details of the Capital Budget (Table 5)
- k. To note details of the Community Infrastructure Levy Budget (paragraph 50)
- l. To to agree the proposed arrangements regarding CIL and the spending of it, as detailed at paragraph 51



Report of: Area Leader

Report to: Outer South Community Committee
Ardsley and Robin Hood, Morley North, Morley South and Rothwell

Report author: Kimberly Frangos

07712 217267

Date: 1st July 2019

For decision

Outer South Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme:

Children and Families: Councillor Lisa Mulherin

3. We received over 10 Youth Activity Fund applications for 2019/20 activities and reviewed these, alongside feedback from a significant number of children and young people through surveys at events involving our Youth Matters volunteers to outcomes from the Youth Summit. Feedback from the children and young people is an essential element of the funding process and is considered before recommendations are made on which applications should be funded by the Outer South Community Committee.
4. So far a number of applications have been approved, covering a variety of activities such as the Mini Breeze events run by the Breeze Team; dance activities and dance sessions coordinated by DAZL; and multi-activity sessions (sport, education, culture) that will be delivered by Leeds Youth Service.

5. Every other Children and Families Sub-Group meeting takes place with Children and Young People in attendance and is Co-Chaired by a young person.
6. The Outer South Community Committee Youth Summit was held at The Banqueting Suite in the Civic Hall on Friday 22nd March 2019 with a visit to the Council chambers and lunch at the Rose Bowl. The event was promoted through clusters and directly to schools, 105 pupils attended in total with representation from 21 different schools (including 1 secondary school). Pupils attended from the 4 different wards in the community area; Morley North, Morley South, Rothwell and Ardsley and Robin Hood. The pupils engaged well with a tour of the council chamber and had the opportunity to ask questions to the Lord Mayor, Lady Mayoress and their local councillors. Pupils learnt about how local decisions are made and the meetings that take place in the council chamber. A full report is available on request.
7. The Outer South Community Committee Children and Families sub group met on Monday 17th June 2019 at Tingley Youth and Community Centre. The meeting was held with the Outer South Youth Matters Group and was attended by 10 young people who engaged with officers and representatives from Common Room, Life Experiences, the Communities Team and Local Ward councillors. The Outer South Youth Summit report was delivered to the sub group and plans were discussed for the Outer South Youth Summit for 2019/20, the Youth Summit will be held at Civic Hall in November with a workshop in each ward to capture the views of additional young people who attend out of school activities or a session in the Summer holidays in the Outer South Area. They all participated in 2 workshops. The first workshop was on Knife crime and the spoken word was used to cover this issue. The second was delivered by the Common room on Mental Wellbeing for Children and Young People. The feedback from the young people on the night was very positive reporting that all the information was really useful and they got a lot out of the meeting.

Environment: Post previously filled by former Councillor Karen Bruce

8. Following the appointment of sub group members the Communities Team will set up the sub group meetings for the rest of 2019/20.

Community Safety: Councillor Ben Garner

9. Unfortunately the Community Safety Champions meeting which was due to be held on 3rd April was cancelled, with no replacement meeting arranged as of yet.
10. **Anti-Social Behaviour Update**
 Ardsley and Robin Hood – Noise abatement notice served on a council tenant for loud music
 Morley North – Tenancy notice served in support of police action regarding an assault
 Morley South - Noise abatement notice served on a private tenant for loud music
 Rothwell – Tenancy notice served in response to youths causing a nuisance in the local area

OPENED / CLOSED March 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	176	29	205	
LASBT South	134	40	174	33
LASBT West	153	83	236	
Grand Total	463	152	615	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	9	0	9
Morley North	2	4	6
Morley South	5	4	9
Rothwell	8	1	9

OPENED / CLOSED April 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	168	56	224	
LASBT South	127	38	165	37
LASBT West	147	70	217	
Grand Total	442	164	606	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	12	2	14
Morley North	5	1	6
Morley South	5	4	9
Rothwell	7	1	8

OPENED / CLOSED May 2019

Organisation	Active	Closed	Grand Total	Outer South
LASBT East	150	40	190	
LASBT South	145	38	183	41
LASBT West	170	43	213	
Grand Total	465	121	586	

Ward	Active	Closed	Grand Total
Ardsley and Robin Hood	9	6	15
Morley North	8	2	10
Morley South	7	2	9
Rothwell	7	0	7

11. Police Update

New Inspector.

Inspector Ian O'Brien retired from the service on Friday 29th March 2019. I would like to introduce the new Inspector Lucy Leadbeater who started her post as Inspector for the Outer South on Monday 1st April 2019. Lucy has worked for 16 years at Leeds District Policing Team and has extensive experience in neighbourhood policing having lead the Harehills Neighbourhood Policing Team for 7 Years.

Arrests/Charges/Convictions/operations of Note.

During the months of February to April 2019, we have managed to successfully detect a number of burglary offences and we have subsequently secured convictions for a number of criminals as follows:-

A series of Morley Town Centre Commercial burglaries (21 in total) were attributed to 2 x males. One from the East Leeds area but with local connections and one local man. Neither were connected nor were they believe to have been offending together. Both males are currently in prison awaiting trial. Commercial burglaries have dropped significantly since their imprisonment.

A series of burglaries, both commercial and residential in the Gildersome area were detected to 2 x local males from the locality. They were convicted at court, but unfortunately, despite the huge efforts of the District Crime Team and Your local NPT, they were not imprisoned. A curfew was given and intensive supervision orders. The number of burglaries in those areas seems to have dropped off.

A series of indecent exposures were reported in the Morley area over the 2 weeks up to 20th May 2019. The offender was committing the offences then running away and on one occasion, was chased by local PCSOs, and he seemed to vanish into thin air. Some excellent local enquiries by local PCSOs and the Ward manager identified a suspect who was subsequently arrested and charged with 5 offences and he awaits trial.

A number of proactive patrols have been conducted and educational inputs into local high schools around reducing or preventing knife crime. We are pleased to say that of the schools approached, they have been extremely supportive and welcoming with regards to our inputs, which aim to educate, inform and deter, whilst encouraging children to keep police notified at an early juncture in order that we can respond promptly and proactively to such matters and help to keep our kids safe from such criminality.

There have been regular deployments of the Pro Laser speeding device across the Outer South area and we continue to advise, educate and where appropriate, bring to justice the worst offenders. We continue to monitor community intelligence at PACT meetings and feedback from Local Councillors in order for us to respond appropriately and promptly to such repeat problem areas.

In relation to parking issues outside safety critical locations such as schools, we are proactively patrolling and managing this matter. I am pleased to say that we are utilising the 'Mini-uniforms', project, where we involved local school pupils from primary schools in order to prevent this problem outside of our school. We fully appreciate that there is still work to be done and in fact the local PCSOs are working proactively to reduce this problem on almost a daily basis, overriding commitments permitting (i.e. scene guards etc.).

Future plans.

Your local NPT have further knife crime inputs being worked on at local schools.

Proactive multi-agency projects as more time is planned to be freed up for NPTs to be able to undertake more problem solving with fewer abstractions wherever possible.

Local ANPR operations by your NPT to target travelling criminals.

Employment, Skills & Welfare: Councillor Neil Dawson

12. Employment & Skills provides information twice a year for the Outer South Community Committee.

Leeds moved onto the full Universal Credit (UC) digital claiming platform on the 10th October 2018. This means that new claims by all those who would previously have claimed JSA or Employment Support Allowance (ESA), are now for UC. The Government has now begun a process of transition and migration to complete the roll out of UC for existing claimants, and is expected to take until 2022 to complete.

Within the Community Committee area, there are 749 people claiming UC as of March 2019. There are 330 people claiming Job Seekers Allowance (JSA), as of March 2019 which is a 15% (80 people) decrease compared to the same period last year.

There are 3,080 people claiming Employment Support Allowance (ESA), as of August 2018, which is no change when compared to the same period last year which is 25% (770 people) decrease when compared to the same period last year.

From April 2018 to March 2019, there have been 712 residents accessing Job shops and Employment and Skills programmes, with 267 supported to secure employment and 301 to improve their skills.

The Personal Work Support package (PWSP), requiring those unemployed residents in receipt of Council Tax Benefit to attend Job shops for additional job search support, is working well. From October 2015 to end of March 2019, a total of 3,843 residents have started on the programme, 29% (1,122) have secured employment. 208 residents from Outer South have engaged or have completed this programme, 29% (61) of whom have secured employment. This programme has been

remodelled and the new offer, My Work Pathway, focuses on intensive 1-1 support for 12 weeks with an additional 3 months in work support available. Delivery commenced on 4 December 2018 across 4 Hubs, City Centre, Dewsbury Road, Compton and Armley.

NHS – sbwa for Clinical Support worker recruitment was held at Dewsbury Road– 3 people from the Priority Neighbourhood attended, 2 found work and 1 was referred to a training Provider for further support. There was nobody from Outer south attended.

A targeted place based approach recruitment event for the NHS Estate and Facilities Team e.g. security, portering and ward housekeeper positions took place in Lincoln Green in April, 124 people attended the sessions, 3 of these were from Outer South.

Hospitality Big Bash – an event was held at the Leeds Town Hall in February to promote opportunities within the Hospitality sector. 1500 people attended the event and were able to chat to businesses and training providers about current recruitment opportunities. This event was then followed up with a number of local Echo events cross the city, 5 people from Outer South attended local sessions.

The Apprenticeship Fair took place at Leeds Arena in March. There were 134 exhibitors, 400 live vacancies and over 6,000 visitors.

A variety of work in schools has been undertaken

- Information session at Stephen Longfellow Academy in March 2019
- Careers event in February 2019 at Elliot Hudson College
- A variety of events over the last year at Leeds City College (Printworks campus)
- Ruth Gorse Academy
- Careers event in December
- Information event in March
- Pupil panel discussion in March
- South Leeds Academy x 2 careers events in July and August (one being support on results day)

Health and Wellbeing & Adult Social Care: Councillor Karen Renshaw

13. Following the appointment of sub group members the Communities Team will set up the sub group meetings for the rest of 2019/20.
14. The Outer South Older Person's Sub Group met on Tuesday 28th May 2019. Careview and the Outer South Gardening report were presented to the sub group. Updates were given on local issues and neighbourhood networks were discussed along with activities and services that are available throughout the Outer South.
15. A planning meeting took place Monday 17th June 2019 to discussion the International day for older persons. The date were agreed pending approval from the Outer South

Community Committee for Friday 4th October 2019 at Blackburn Hall in Rothwell, 11am till 2pm hosted by Rothwell live at home scheme and their plan is to put on an intergenerational indoor sports day with refreshment, and Wednesday 23rd October 2019 at Morley Town Hall, 12pm-3pm hosted by Morley Elderly Action who plan to follow the same format as last year following positive feedback, which will include a school choir, stand up bingo and afternoon tea. Discussion also started around a third Information session event in Ardsley Robin Hood for all the older people who can't attend the other venues pending approval from the Outer South Community Committee. It was agreed that the 2 main events would be ticketed and that 10% of the tickets would be held for people who are social isolated and haven't engaged with the neighbourhood networks previously.

Community Centres Sub Group: Councillor Bob Gettings

16. The Community Centre Sub Group meeting was scheduled for 22nd May but was cancelled due to a diary clash. Now that the dates for the council's committee meetings have been set, the sub group meetings for this municipal year will be scheduled following confirmation of the sub group membership at the July Community Committee meeting.

Community Engagement: Social Media and Newsletter

17. **Appendix 1**, provides information on posts and details recent social media activity for the Outer South Community Committee Facebook page.
18. The Outer South Community Committee Newsletter will be produced twice a year and the communities' team will circulate the newsletter to their contacts and on social media. Following the appointments and decision made at this meeting a newsletter will be produced and circulated.

Local Centres Programme

19. Morley Arts Space

Leeds City Council is developing proposals with Morley Town Council for an "artspace" in Morley.

The proposals form part of the Local Centres Programme to regenerate local town centres which is backed by government and local authorities. Our proposals seek to provide a multi-purpose art space for performances and exhibitions at the bottom of Windsor Court, and includes the provision of one or more digital screens in the same area for live-streaming of events. The screens will also provide a platform for advertising local businesses when not in use for other purposes. The overall aim of the project is to improve the quality of the public space in Morley town centre and thus increase visitation and dwell time for the benefit of local residents, visitors and businesses.

This represents a significant investment in Morley by Leeds City Council, potentially with additional funding from other sources. LCC Executive Board have previously provided in-principle approval of funding subject to further development of designs and costs.

Updates from Key Services

Community Hubs

20. Rothwell

8/4/19 Open Mic Night - Rothwell Writers held their first Open Mic night to showcase the writing they have produced. 14 reading slots were filled and fellow writers joined Rothwell from Dewsbury Road and Beeston writing groups. The readings were varied and entertaining. They enjoyed poetry and prose and music with one performer setting his story to a harmonica tune. Lots of networking and writing chat.

10/4/19 Jackie & The Beanstalk: Curly Tales performed Jackie and the Beanstalk to a full house - 22 children and 16 adults. "Once Upon a time Jackie and her grandad love to share stories of giants and castles, that is until Jackie's adventure takes a turn for the worst. How can she tell stories to make her garden grow, now that grandad has gone?" Lots of singing and laughter, but with a great message attached too.

15/5/19 Dying Matters Week w/c 13/5/19: Co-Op Funeral Care attended to provide information on making arrangements and offer support for the local community.

17/5/19 Lord Mayor's Just One Day fundraising event: Sunflower planting activity where materials were kindly donated from Rothwell in Bloom group and a cake bake sale. £64.50 was raised.

Ardsley

17/4/19 and 21/4/19 Guide Dogs: to mark the national day of raising funds for guide dogs a coffee morning was held and £45.35 raised. .

Easter Egg Hunt – held during the school holiday, 24 children enjoyed the treasure hunt

Morley

26/3/19 Leeds Pathways – New weekly surgery to provide advice to young people aged 13 to 25 on work, career, education, and training options available in Leeds.

3/4/19 Police - new weekly surgery – 2 community police officers will be running a drop-in 10am to 11.30am for members of the public to raise any issues of concern and obtain advice and information.

5/4/19 Scope Kickstart– new fortnightly surgery for people with disabilities, providing by a specialist employment adviser to support them into employment.

Easter Egg Hunt - enjoyed throughout Easter school holiday and by 74 children

18/4/19 Golden Days group - 20 people enjoyed a talk from Dr Clive McManus about Morley Community Archives

16/5/19 Lords Mayors Just One Day - Coffee morning with cakes and dress down for staff. £37.00 was raised.

Outer South Housing Advisory Panel (OSHAP)

21. Tenant Engagement Report from March 2019 to end May 2019

TARA activities: The OS Tenant Engagement Officer (TEO) attended twelve TARA / Community Group meetings. Six were in Ardsley & Robin Hood, one in Rothwell, one in Morley north and four in Morley south wards. Of these meetings, three were Annual General Meetings or a Special Meeting where new Committees was elected and another three were to carry out Annual Support Reviews (ASR). Annual Support Grants were awarded to TARAs with budgets below £2,000. Those groups (with more in the bank who could identify how their reserve funds would be allocated following their ASRs) would be considered for a grant depending on the planned activities

HAP activities: Here is a quick summary of the outcomes of the 2018/19 HAP financial year: The TEO worked on fifty-three bids - eleven were cancelled for various reasons (e.g. other teams paid for the project / work so the funding remained in the OS HAP budget) and ten bids were taken over to the 2019/20 HAP Tracker. One bid was deferred (which was later rejected as it didn't support enough tenants and the project wouldn't be available for future community group). Thirty-one bids were funded totalling £44,133.95. This left £718.00 to take over to the 2019/20 OS HAP budget. £171,808.22 of match funding was provided to support these bids. At the end of the 2018/19 financial year, when compared to HAPs citywide, the OS HAP was first in terms of match funding and joint second regarding the number of bids awarded funding.

In this reporting period there were two OS HAP meetings:

The last OS HAP meeting of 2018/19 was on 26th March 2016:

£5,768.99 was awarded to two bids and one bid was deferred to the next meeting (21st May 2019)

These bids were:

OS_23_1819: Stanhope Community Centre Paving bid - in Ardsley / Robin Hood ward (funded in full for £868.99 with Wellbeing funding of £868.99 still to be decided).

OS_53_1819: Morley Elderly Action Garden Maintenance Project 2019/20 – in all 4 wards (funded in full for £4,900.00 with £28,100.00 of match funding in place.)

OS_34_1819: Woodkirk Football Club bid – in Morley south (for £5,000.00 with £188,791.00 of match funding) This bid was deferred pending confirmation that more tenants / the children of more tenants would benefit (as the bid stated only 20 children from LCC properties would take part in the project) and the project would be accessible in future for community use. (This bid was rejected in the 21st May 2019

OS HAP meeting as the confirmations requested could not be provided. TEO was tasked to provide ongoing information of funding sources to the bid applicant and project leader going forward – which she is doing on a regular basis.)

The budget at the start of the 2019/20 financial year is £38,731.91 (which includes a £718.00 underspend from the previous year).

The first OS HAP meeting of 2019/20 was on 21st May 2019:

£4,200.00 was awarded to two bids which were:

OS_12_1920: Rothwell Horticultural Show 2019 – in Rothwell ward (funded in full for £300.00 with £600.00 match funding in place.)

OS_16_1920: Youth Connect Project 2019/20 – for communities between Morley north and south (funded in full for £3,900.00 with £8,800.00 match funding in place. This bid was supported by the Youth Services Youth Forum who discussed the bid prior to the OS HAP meeting giving top scores for the bid via email to the panel.)

At 21st May OS HAP meeting the panel agreed its new funding priorities on its Plan on a Page. These are linked to four main themes and are as follows:

Environment and Housing: To support projects which enhance and improve the environments around our estates and communities whilst supporting bids that help to safeguard tenancies and help tenants solve the issues affecting their tenancy like Universal Credit or other benefit issues etc.

Community Safety: To support projects for all ages that make our estates and communities safe.

Employment and Skills: To support projects that improve and develop employment skills whilst providing volunteering and training opportunities.

Health and Wellbeing: To support projects which improve the Health and Wellbeing of all age and abilities in our communities in partnership with recognised organisations.

The OS HAP agreed to put some limits on some bids: e.g. linked to: e.g. In Bloom groups' activities, visits, trips and parties.

OS HAP Recruitment: There is a more flexible approach now to recruiting panel members and several new categories of membership. Only tenant and Cllr panel members have voting rights but people can be Co-opted onto the panel with particular expertise / experience which would benefit the committee. Friends of the committee can be residents and share their opinions of bids / matters discussed at meetings. As the OS HAP is a public meeting anyone can attend – all that is needed is to contact the TEO: Jan Cleverly: jan.cleverly@leeds.gov.uk The TEO is recruiting more tenant panel members in Morley north in particular. She will also continue to seek opinions of

the Youth Forum whenever youth projects are presented as bids to the OS HAP so a variety of perspectives are available to panel members.

A couple of Housing Leeds's good news stories from the reporting period: A new metal fence has been installed between Blackburn Court and Blackburn Hall in Rothwell to replace a damaged concrete wall giving an open aspect to the area which has been well received by local people according to feedback so far. New planters at Royds Court Retirement Life flats are also a welcome addition especially as they are low maintenance. The older planters have been recycled to Northfield Community Centre where the flower displays are much appreciated. In Morley, the Housing team's continued support for environmental tasks on Deansway go from strength to strength. In April the Housing Team carried out another targeted clean up - as part of the Keep Britain Tidy Campaign 2019 - along with Chris Dilworth (who leads the Deansway Project), thirty children from the local primary school with their teachers and the local scouts group. Great partnership work – even in the pouring rain – with great results making a difference to the community.

Community Payback update from the start of April 2019 – summary of costs linked to referrals and Return on Investment (RoI)

HAP	No of referrals	Open	Complete	Started	Cancelled	Total contribution to date:	Total no of team days	Overall Return on Investment	% RoI	entitled days	Outstanding
Inner East	25	21	3	0	1	£10,369.25	6	£1,940.40	18.7%	32	26
Inner North East	29	25	3	1	0	£6,836.57	13	£4,204.20	61.5%	21	8
Inner North West	9	9	0	0	0	£9,489.20	0	£0.00	0.0%	29	29
Inner South	25	23	1	1	0	£9,822.26	4	£1,293.60	13.2%	30	26
Inner West	27	22	4	1	0	£9,058.09	18.5	£5,982.90	66.1%	28	10
Outer East	28	27	1	0	0	£8,016.65	0.5	£161.70	2.0%	25	24
Outer North East	18	15	2	1	0	£6,250.76	10	£3,234.00	51.7%	19	9
Outer North West	6	4	1	1	0	£7,313.34	0.5	£161.70	2.2%	23	22
Outer South	16	15	1	0	0	£7,791.79	2	£646.80	8.3%	24	22
Outer South East	19	15	2	1	0	£8,852.68	3	£970.20	11.0%	27	24
Outer West	4	4	0	0	0	£8,450.31	0	£0.00	0.0%	26	26
Total:	206	180	18	6	1	£92,250.90	57.5	£18,595.50	20.2%	285	227.8
Min target						£148,440.60	459		12.5%		

19/20 ROI costs based on minimum wage £7.70 (21 - 24 year olds) with an average of 7 team members working 6 hr days (=£323.40 per day)

The analysis of Community Payback referrals by ward across the city

Ward	HAP	Number of referrals	Open	Complete	Started	Cancelled	Days' Work
Burmantofts & Richmond Hill	IE	7	6	0	0	1	0
Gipton & Harehills	IE	17	14	3	0	0	6
Chapel Allerton	INE	11	11	0	0	0	0
Moortown	INE	11	9	2	0	0	8.5
Roundhay	INE	8	6	1	1	0	4.5
Headingley	INW	0	0	0	0	0	0
Hyde Park & Woodhouse	INW	1	1	0	0	0	0
Weetwood	INW	5	5	0	0	0	0
Beeston & Holbeck	IS	3	3	0	0	0	0
Middleton Park	IS	13	13	0	0	0	0
Riverside & Hunslet	IS	9	7	1	1	0	4
Armley	IW	6	6	0	0	0	0
Bramley & Stanningley	IW	4	1	3	0	0	11.5
Kirkstall	IW	18	16	1	1	0	7
Killingbeck & Seacroft	OE	28	27	1	0	0	0.5
Alwoodley	ONE	8	6	1	1	0	3
Harewood	ONE	1	1	0	0	0	0
Wetherby	ONE	9	8	1	0	0	7
Adel & Wharfedale	ONW	3	2	0	1	0	0
Guiselley & Rawdon	ONW	1	1	0	0	0	0
Horsforth	ONW	0	0	0	0	0	0
Otley & Yeadon	ONW	2	1	1	0	0	0.5
Ardsley & Robin Hood	OS	3	3	0	0	0	0
Morley North	OS	3	3	0	0	0	0
Morley South	OS	6	5	1	0	0	2
Rothwell	OS	3	3	0	0	0	0
Crossgates & Whinmoor	OSE	2	1	0	0	0	0
Garforth & Swillington	OSE	7	7	0	0	0	0
Kippax & Methley	OSE	6	4	2	0	0	3
Temple Newsam	OSE	5	4	0	1	0	0
Calverley & Farsley	OW	1	1	0	0	0	0
Farnley & Wortley	OW	2	2	0	0	0	0
Pudsey	OW	1	1	0	0	0	0
Totals		204	178	18	6	1	57.5

Corporate Considerations

Consultation and Engagement

22. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

23. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team

ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

24. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

25. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

26. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

27. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

28. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

29. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

30. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Outer South Community Committee

FACEBOOK highlights

18th March 2019 – 13th June 2019

Appendix 1

Since 18th March 2019 the Outer South Community Committee Facebook page has gained: **80 new page 'likes'** (and currently has) **846 followers**.

This means that this is the **fourth** most popular Community Committee page.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

By far the most popular post since the 18th March 2019 the posting regarding a Funding Opportunities Update from Funding Leeds:

- has been shared 8 times
- **has reached a total of 1,474 people**

The following are screenshots of the most popular three posts since the 18th March 2019. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – 1,474 people had this post delivered to them and it had **113** post clicks, with **20** likes, comments and shares.

Leeds City Council Outer South Community Committee ...
Published by Kimberly Frangos Lcc [?] · 27 March · 🌐

Funding Opportunities Update

Most of the information below was taken from www.fundingleeds.co.uk
Copy the link and register now for the latest funding news, you can also save searches that are relevant to you and find information about where you can get support with accessing funding. ...
[Continue reading](#)

🟢 **Get more likes, comments and shares**
Boost this post for £10 to reach up to 2,400 people.

1,474 People reached **133** Engagements [Boost Post](#)

Performance for your post

1,474 People Reached

20 Likes, Comments & Shares ⓘ

4 Likes	2 On Post	2 On Shares
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8 Comments	7 On Post	1 On Shares
----------------------	---------------------	-----------------------

8 Shares	8 On Post	0 On Shares
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113 Post Clicks



2nd Place – Leeds Playhouse Youth Summer Programme 2019

1,006 people had this post delivered, with 34 post clicks. .

**2nd most
popular
post**



Leeds City Council Outer South Community Committee
Published by Kimberly Frangos Ltd [?] · 11 April ·

We've just announced our Playhouse Youth programme of activity for Summer 2019! Our new Summer 2019 Brochure, downloadable from the link below, has information on the new programme, start dates and how to book.
<https://leedsplayhouse.org.uk/.../Playhouse-Youth-2019-Summer...>
If you'd like to find out more about any of the projects, join us for our Open Day on 4 May.... See more



Get more likes, comments and shares
Boost this post for £10 to reach up to 2,400 people.

1,006 People reached **41** Engagements [Boost Post](#)

Performance for your post

1,006 People Reached

7 Likes, Comments & Shares

1 Likes	0 On Post	1 On Shares
0 Comments	0 On Post	0 On Shares
6 Shares	5 On Post	1 On Shares

34 Post Clicks

4 Photo views	6 Link clicks	24 Other Clicks
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NEGATIVE FEEDBACK

0 Hide post **0** Hide all posts
0 Report as spam **0** Unlike Page

Reported stats may be delayed from what appears on posts

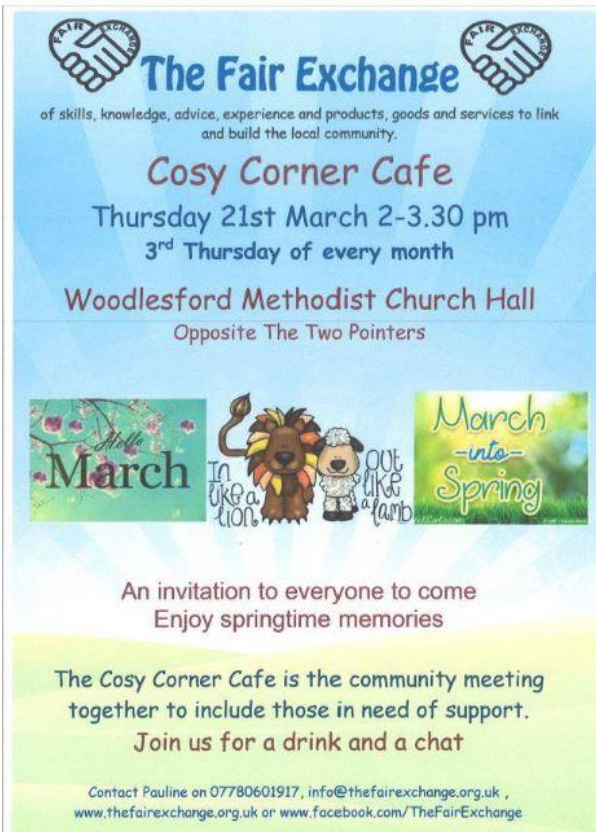
3rd Place – Cosy Corner Café

876 people had this post delivered to them. There were 17 post clicks and 13 Likes, Comments and Shares



Leeds City Council Outer South Community Committee
Published by Kimberly Frangos Ltd [?] · 20 March ·

The Cosy Corner Cafe meets the 3rd Thursday of every month 2pm -3:30pm at Woodlesford Methodist Church Hall



Get more likes, comments and shares
Boost this post for £10 to reach up to 2,400 people.

876 People reached **13** Likes, Comments & Shares [Boost Post](#)

Performance for your post

876 People Reached

13 Likes, Comments & Shares

4 Likes	1 On Post	3 On Shares
1 Comments	0 On Post	1 On Shares
8 Shares	8 On Post	0 On Shares

17 Post Clicks

7 Photo views	0 Link clicks	10 Other Clicks
----------------------	----------------------	------------------------

NEGATIVE FEEDBACK

0 Hide post **0** Hide all posts
0 Report as spam **0** Unlike Page

Reported stats may be delayed from what appears on posts

**3rd most
popular
post**

Blackburn Hall, Commercial St, Rothwell, Leeds LS26 0AW



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